

**PARKESBURG BOROUGH COUNCIL**  
**MINUTES OF THE REGULAR MEETING**  
Monday, February 21, 2023  
7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Mark Agen, Council Member Rhett Lipscomb, Council Member Nick Ohar and Council Member Josh Mellinger. Also present were Police Sgt. Ryan Murtagh, Solicitor John Carnes, Borough Manager Joseph Reali, Mayor John P. Hagan II and Borough Secretary Rebecca Durnall. Council Member David Mellema was absent. Roxanne Sokoloski was also present.

**APPROVAL OF AGENDA:**

A modification to the agenda was made by Council President Sharon Wolf to allow for a presentation by Mayor John P. Hagan II. Mayor Hagan awarded George Budzick the "Fedora Award" for his dedicated long term service to the fire department (1974). Modification also made to include Executive Session. A Motion to approve the modified Agenda was made by Josh Mellinger and seconded by Rhett Lipscomb. All in favor.

**APPROVAL OF MINUTES:**

A Motion to approve the minutes of the January 17, 2023, Regular Council Meeting was made by Josh Mellinger and seconded by Nick Ohar. All in favor.

**PUBLIC COMMENTS:**

Ms. Roxanne Sokoloski addressed Council Members and the public, providing a list of upcoming activities at the Parkesburg Free Library to residents and thanking Council for financial support.

**APPROVAL OF BILLS:**

A Motion to approve bills was made by Rhett Lipscomb and seconded by Josh Mellinger. After further review, the approval of bills was reopened to discuss pension payment to Commonwealth of Pennsylvania. A Motion to approve the re-opened bill review was made by Josh Mellinger and seconded by Todd Brade. All in favor.

**TREASURER'S REPORT:**

Motion to approve the Treasurer's Report was made by Todd Brade and seconded by Josh Mellinger. All in favor. The following was read aloud:

General Account:

Beginning Balance \$5,284.84  
Deposits: \$918,608.91  
Withdrawals: \$529,475.84  
Ending Balance: \$394,417.91

Highway Aid:

Beginning Balance: \$123,192.25  
Deposits: \$129,027.22  
Withdrawals: \$65,282.90  
Ending Balance: \$186,936.57

PLGIT – General Fund Reserve:

Beginning Balance: \$76.82  
Interest Income: \$.27  
Withdrawals/Debits: \$0.00  
Ending Balance: \$77.09

PLGIT Highway Aid Reserve:

Beginning Balance: \$13,557.64  
Interest Income: \$47.86  
Ending Balance: \$13,605.50

**PUBLIC SAFETY REPORTS:**

Police Report..... Sgt. Ryan Murtagh  
A total of 752 calls, 132 Traffic Arrest, 8 Non-Traffic, 2 Criminal, 2 Incarcerations, and 0 Juvenile arrests were made in the month of January as well as 3 parking violations.  
Receipts totaled \$16,095.09 and mileage was 5325.  
A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole  
A total of 23 calls for the month of January with 5 of those calls for Parkesburg Borough. Average personnel per call were 8 people, average response time was 7 minutes, total man-hours were 61.23.  
A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

KVFD EMS Operations Report:  
A total of 122 calls for the month of December, KVFD handled 106 first call and 16 second calls.

Public Comments: None  
(Agenda and Non-Agenda Items limited to three minutes)

An Executive Session was held at 7:36 p.m. to discuss a personnel matter; Council reconvened at 8:30 p.m..

**DEPARTMENT REPORTS:**

Engineer's Report – ARRO Consulting  
A complete copy of the Engineer's Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali  
Insurance Agent David Lapp to be at next Committee Meeting on March 6, 2023.  
A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement  
A complete copy of the Code Enforcement Report is available on file in the Borough Hall.

Fire District Administrator  
No written report.

Mayor's Report  
Code of Ethics shall be signed and adopted by Resolution.  
No written report.

Solicitor's Report  
Discussion of legal matters concerning problem property in Borough.  
A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report  
A complete copy of the Public Works Report is available on file in the Borough Hall.

**COMMITTEE REPORTS:**

Police – Sharon Wolf

New vehicle arrives in March, offset cost with trade-ins. Mayor Hagan took a moment to comment on Sgt Murtagh’s participation in multi-jurisdictional training and work, acknowledged by the Attorney General’s Office.

Revitalization – Rhett Lipscomb

Community Clean-Up on March 25<sup>th</sup>, meeting at Methodist Church.

Not meeting again until September.

Veterans Banners hopefully up in July, Lyle Gillespie (former Council Member) and Alan Felman assisting.

Budget & Finance – Mark Agen

Budget Committee met on February 14, 2023. Discussion of Audit, Quarterly Report, Healthcare coverage.

Fire AND EMS – Joshua Mellinger

ALS Contract signed. New Ambulance is at the station.

Community Life, Business Activity and Parks and Recreation – Todd Brade

March 11, 2023, Childrens Leprechaun Event at Library

Decorations up at Minch Park for St. Patrick’s Day.

Property – David Mellema

Absent but in touch with Council.

Projects – Nicholas Ohar

Continuing work on projects.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**PUBLIC COMMENTS:** Community member Aleksandr Kitsen discussed paving of roads.

**COUNCIL COMMENTS:** Discussion of agreement between PAWC and Former Manager Jim Thomas to pave any road that has been cut into to be paved from curb to curb. Administration to look into any such agreement.

Rhett Lipscomb requested a moment of silence for Holocaust Remembrance Day.

**ADJORNMENT**

A Motion to adjourn was made by Todd Brade and seconded by Josh Mellinger. Meeting adjourned at 9:45.