

PARKESBURG BOROUGH COUNCIL

MINUTES OF THE REGULAR MEETING

Monday, January 17, 2023

7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Mark Agen, Council Member Rhett Lipscomb, Council Member David Mellema and Council Member Josh Mellinger. Also present were Police Sgt. Ryan Murtagh, Solicitor John Carnes, Borough Manager Joseph Reali, Mayor John P. Hagan II and Borough Secretary Rebecca Durnall. Council Member Nicholas Ohar was absent.

APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

APPROVAL OF MINUTES:

A Motion to approve the minutes of the December 19, 2022, Regular Council Meeting was made by Rhett Lipscomb and seconded by David Mellema. All in favor.

Meeting momentarily adjourned at 7:20 p.m.

Mayor Hagan and Borough Council took a moment to recognize of the following Parkesburg / Keystone Valley Fire Department Members for their long-term dedicated service:

George Budzik "Parkesburg Fire Company 1973"

Carl "Tim" Reynolds "Parkesburg Fire Company 1977"

Gary Myers "Parkesburg Fire Company 1983"

Stephanie Klingler "Parkesburg Fire Company 1987"

Meeting called back to Order at 7:42 p.m.

APPROVAL OF BILLS:

A Motion to approve bills was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

TREASURER'S REPORT:

Motion to approve the Treasurer's Report was made by Mark Agen and seconded by Rhett Lipscomb. All in favor. The following was read aloud:

General Account:

Beginning Balance \$64,538.64

Deposits: \$327,953.40

Withdrawals: \$387,207.20

Ending Balance: \$5,284.84

Highway Aid:

Beginning Balance: \$203,109.71

Deposits: \$56.92

Withdrawals: \$79,974.38

Ending Balance: \$123,192.25

PLGIT – General Fund Reserve:
Beginning Balance: \$10,854.31
Interest Income: \$22.51
Withdrawals/Debits: \$10,800.00
Ending Balance: \$76.82

PLGIT Highway Aid Reserve:
Beginning Balance: \$13,512.85
Interest Income: \$44.79
Ending Balance: \$13,557.64

PUBLIC SAFETY REPORTS:

Police Report..... Sgt. Ryan Murtagh
A total of 749 calls, 101 Traffic Arrest, 0 Non-Traffic, 6 Criminal, 4 Incarcerations, and 0 Juvenile arrests were made in the month as well as 2 parking violations.
Receipts totaled \$17,719.35 and mileage was 5039.
Yearly Totals were provided and are listed below:
A total of 11,618 calls, 1227 Traffic Arrest, 48 Non-Traffic, 58 Criminal, 57 Incarcerations, and 18 Juvenile arrests were made in the year as well as 125 parking violations.
Receipts totaled \$168,490.42 and mileage was 67,559.

A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
A total of 46 calls for the month of November with 11 of those calls for Parkesburg Borough. Average personnel per call were 8 people, average response time was 7 minutes, total man-hours were 111.45.
A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

KVFD EMS Operations Report:
A total of 153 calls for the month of December, KVFD handled 139 first call and 14 second calls.
Yearly Call Total was: 1,619 calls, up from 1,542 from 2021.

Public Comments: None
(Agenda and Non-Agenda Items limited to three minutes)

DEPARTMENT REPORTS:

Engineer’s Report – ARRO Consulting
A complete copy of the Engineer’s Report is available on file in the Borough Hall.

Manager’s Report – Joseph Reali
A complete copy of the Manager’s Report is available on file in the Borough Hall.

Code Enforcement
A complete copy of the Code Enforcement Report is available on file in the Borough Hall.

Fire District Administrator
No written report.

Mayor’s Report
No written report.

Solicitor's Report

A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report

A complete copy of the Public Works Report is available on file in the Borough Hall.

COMMITTEE REPORTS:

Police – Sharon Wolf

Motion to Approve Hiring of New Officers (when applicable, hiring of Michael Sasso) made by Todd Brade and seconded by David Mellema. All in favor.

Revitalization – Rhett Lipscomb

Martin Luther King quote recited. Discussion of Public Works overtime. Main St. clean-up on Saturday, will meet with Manager Reali to discuss. Met with VFW regarding Banners; Clean up of bridge on Rt 10; Dr. Orner to help, along with students, at garden behind church; Rough Draft for P.A.C. regarding business welcome package; PABA will help compile shared Calendar of Events for Committees and associations.

Budget & Finance – Mark Agen

Meeting on 10th of Budget and Finance Committee, met with Police Department to discuss Budget; Working on preparing quarterly Budget Report.

Fire AND EMS – Joshua Mellinger

Gathering input from Uwchlan and Coatesville for FDA.

Ambulance engine out of commission for at least a month, Tower Direct loaning ambulance.

Municipal training at Training Center in Coatesville.

Community Life, Business Activity and Parks and Recreation – Todd Brade

P.A.C. meeting Connecting Community & Business at Westminster Place on February 16.

Diagram of proposed Minch Park equipment and play area layout.

Property – David Mellema

Proposals/Discussion of what to do with public works building, discussion of finding and applying for grants.

Projects – Nicholas Ohar

Absent but in touch with Council.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A Motion to approve the Resolution Designating the Emergency Service Providers For The Borough Of Parkesburg outlining the methods and agencies chosen to fulfill the public safety needs of the Borough for the efficient administration of the integrated emergency communications system of the Chester County Department of Emergency Services was made by Todd Brade and seconded by David Mellema. All in favor.

New Business cont.

Historical Commission:

A Motion to approve the following Motions was made by Todd Brade and seconded by David Mellema, all in favor:

Council President to appoint Council member Rhett Lipscomb to Parkesburg Historical Commission for a One (1) year term.

Motion to appoint Jeffrey S. Hery to Parkesburg Historical Commission for a Three-year (3) term.

Motion to appoint Michael McClay to Parkesburg Historical Commission for a Three-year (3) term.

Motion to except resignation of Joseph Reali from Parkesburg Historical Commission effective January 17, 2023.

Motion to appoint Gerry Treadway to Parkesburg Historical Commission to unexpired term vacated by Joseph Reali (Term expires 7-15-25).

State Ethics Commission:

Commonwealth of Pennsylvania State Ethics Commission Statement of Financial Interest. Council Members, Public Officials, Public Employees, Members of Boards and Commissions, Borough Solicitor and others to submit to Borough Secretary for filing.

PUBLIC COMMENTS: KVFD offered help with Community Events for safety reasons.

COUNCIL COMMENTS: Concern of disabled cars being worked on in the street, on blocks and large rocks posing a danger. Check codes, Check with Police, Check Ordinances and Property Maintenance Code. Manager Reali will follow up with Police Department.

ADJORNMENT

A Motion to adjourn was made by Todd Brade and seconded by Josh Mellinger. Meeting adjourned at 8:56 p.m.