

PARKESBURG BOROUGH COUNCIL

MINUTES OF THE REGULAR MEETING

Monday, December 19, 2022

7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Nicholas Ohar, Council Member Mark Agen, Council Member David Mellema and Council Member Josh Mellinger. Also present were Police Sgt. Ryan Murtagh, Solicitor John Carnes, Borough Manager Joseph Reali and Borough Secretary Rebecca Durnall. Parkesburg Special Events Committee members Kathy Rick and Jack Mariano were also present. Council Member Rhett Lipscomb and Mayor John P. Hagan were absent.

APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Josh Mellinger and seconded by Todd Brade. All in favor.

APPROVAL OF MINUTES:

A Motion to approve the minutes of the November 21, 2022, Regular Council Meeting was made by Nick Ohar and seconded by Josh Mellinger. All in favor.

APPROVAL OF BILLS:

A Motion to approve bills was made by Todd Brade and seconded by Mark Agen. All in favor.

TREASURER’S REPORT:

Motion to approve the Treasurer’s Report was made by Josh Mellinger and seconded by Todd Brade. All in favor. The following was read aloud:

General Account:

Beginning Balance \$247,180.77
Deposits: \$367,318.54
Withdrawals: \$649,960.67
Ending Balance: \$64,538.64

Highway Aid:

Beginning Balance: \$216,822.66
Deposits: \$56.02
Withdrawals: \$13,768.97
Ending Balance: \$203,109.71

PLGIT – General Fund Reserve:

Beginning Balance: \$10,823.74
Interest Income: \$30.57
Ending Balance: \$10,854.31

PLGIT Highway Aid Reserve:

Beginning Balance: \$13,474.79
Interest Income: \$38.06
Ending Balance: \$13512.85

PUBLIC SAFETY REPORTS:

Police Report..... Sgt. Ryan Murtagh
A total of 869 calls, 130 Traffic Arrest, 6 Non-Traffic, 4 Criminal, 7 Incarcerations, and 0 Juvenile arrests were made in the month as well as 10 parking violations.
Receipts totaled \$11,569.41 and mileage was 5005.
A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
A total of 33 calls for the month of November with 4 of those calls for Parkesburg Borough. Average personnel per call were 6 people, average response time was 6 minutes, total man-hours were 170.25. A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

Public Comments:

(Agenda and Non-Agenda Items limited to three minutes)

Parkesburg Area Special Events Committee was present to award donations to the following Nonprofit organizations.

- Parkesburg Food Cupboard
- Parkesburg Free Library
- Parkesburg Point
- Parkesburg Churches Community Outreach
- Keystone Valley Fire Department.

DEPARTMENT REPORTS:

Engineer's Report – ARRO Consulting

A complete copy of the Engineer's Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali

A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement

A complete copy of the Code Enforcement Report is available on file in the Borough Hall.

Fire District Administrator

No written report.

Mayor's Report

No written report.

Solicitor's Report

Clarification and council acknowledgement of inter-borough transferred funds.

Temporary Restraining Order at Crane property, in response to Crane renting building while ignoring permit requirements.

A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report

A complete copy of the Public Works Report is available on file in the Borough Hall.

COMMITTEE REPORTS:

Police – Sharon Wolf

Sgt Murtagh reported that gifts for children in vehicles were given instead of tickets for parents during the holiday season.

Civil Service testing is underway to compile list and be ready for personnel changes.

Revitalization – Rhett Lipscomb

Absent but in touch with Council.

Budget & Finance – Mark Agen

Discussion of Budget approval, planning for 2023.

Fire AND EMS – Joshua Mellinger

Discussion of ALS coverage, re-submitted contract, negotiating into February.

John DiMarco for FDA, has not yet responded.

BLS received grant.

Community Life, Business Activity and Parks and Recreation – Todd Brade

Holiday festivities went off smoothly, including New Year's Eve Ball and Duck Drop. Grinch sightings garnered over 7,000 views on Facebook. Discussion of plans for year ahead.

Property – David Mellema

Appraisal of current public works building up to \$125,000.00, 5 West St. appraisal \$235,000.00.

Projects – Nicholas Ohar

No report but discussion of upcoming events, banners and meetings.

UNFINISHED BUSINESS:

A Motion to approve 2023 Final Budget made by David Mellema, seconded by Mark Agen. All in favor.

A Motion to Enact and Ordain an Ordinance of The Borough of Parkesburg Chester County Pennsylvania Establishing Taxes and Fixing Tax Rates for the Fiscal Year 2023 was made by Josh Mellinger and David Mellema. All in favor.

A Motion authorizing the issuance and sale of a tax anticipation note, series of 2023, of the Borough of Parkesburg in an aggregate principal amount of 700,000.00; establishing the terms, conditions, and form of such note, accepting a proposal to purchase the note, providing security and establishing a sinking fund for the note; authorizing certain officials to execute and deliver the note and to prepare and file certain certificates and other proceedings; and authorizing other necessary action was made by Todd Brade and seconded by David Mellema. All in favor.

NEW BUSINESS: None

COUNCIL COMMENTS: None

ADJORNMENT

A Motion to adjourn was made by Todd Brade and seconded by David Mellema. Meeting adjourned at 8:39 p.m.