

PARKESBURG BOROUGH COUNCIL

MINUTES OF THE REGULAR MEETING

Monday, October 17, 2022

7:00 p.m.

The meeting was called to order at 7:01 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Rhett Lipscomb, Council Member Nicholas Ohar and Council Member Josh Mellinger. Also present were, Mayor John Hagan, Police Sgt. Ryan Murtagh, Solicitor John Carnes, Borough Manager Joseph Reali and Borough Secretary Rebecca Durnall. Council Member Mark Agen and Council Member David Mellema were absent.

APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

APPROVAL OF MINUTES:

A Motion to approve the minutes of the September 19, 2022, Regular Council Meeting was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

APPROVAL OF BILLS:

A Motion to approve bills was made by Rhett Lipscomb and seconded by Nick Ohar. All in favor.

TREASURER’S REPORT:

Motion to approve the Treasurer’s Report was made by Rhett Lipscomb and seconded by Josh Mellinger. All in favor. The following was read aloud:

General Account:

Beginning Balance \$417,353.90
Deposits: \$482,517.61
Withdrawals: \$399,028.43
Ending Balance: \$500,843.08

Highway Aid:

Beginning Balance: \$219,805.06
Deposits: \$10.18
Withdrawals: \$2,982.08
Ending Balance: \$216,833.16

PLGIT – General Fund Reserve:

Beginning Balance: \$10,777.66
Interest Income: \$20.11
Ending Balance: \$10,797.77

PLGIT Highway Aid Reserve:

Beginning Balance: \$13,417.42
Interest Income: \$25.04
Ending Balance: \$13,442.46

PUBLIC SAFETY REPORTS:

Police Report..... Sgt. Ryan Murtagh
After civil service testing, three candidates were selected to be hired as full time officers. A Motion to name the three candidates was made by Todd Brade and seconded by Rhett Lipscomb. Justin Fonock, Christina Farrell, and Deidrea Bruno have been chosen. Swearing in will take place after new cycle begins on October 30, 2022.

A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
A total of 21 calls for the month of September with 7 of those calls for Parkesburg Borough.
Several meetings throughout the month for discussion of Emergency Medical Services (ALS), In addition
KVFD attended Octorara Homecoming Parade Event, assisted International Paper with their delivery by
helicopter with water for roof units, the Boy Scouts visited and did a recruitment event at station, assisted
Coatesville with Fire Police for Grand Prix event.
A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

Public Comments (Agenda and Non-Agenda Items limited to three minutes)

DEPARTMENT REPORTS:

Engineer's Report – ARRO Consulting
A complete copy of the Engineer's Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali
Halloween celebration including movie at midnight, Trunk or Treat, Vendors, Parade, Two tent
Music Event. Stage to be built.
A motion to have the two tent movie event as well as other celebrations was made by Todd
Brade and seconded by Rhett Lipscomb. All in favor. A Motion to show the movie (Rocky
Horror Picture Show) was made by Rhett Lipscomb and seconded by Todd Brade. A vote was
held with the following results:

Sharon Wolf -No
Josh Mellinger – No
Rhett Lipscomb – Yes
Todd Brade – Yes
Nick Ohar- Yes
Motion passed with suggestion from Sgt Murtagh to show at earlier time of 7:00 p.m. agreed.
A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement
Request by Todd Brade to provide more information on reports. Question of who is responsible for
paying UCC Fee.

Fire District Administrator
No written report.

Mayor's Report
No written report.

Solicitor's Report

ALS tax – Draft Ordinance prepared, up to .5 mill. Advertise generally to stay in time frame.

A Motion was made by Todd Brade and seconded by Rhett Lipscomb to advertise the Ordinance. All in favor.

A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report

Looking into new equipment, uniform trash cans.

A complete copy of the Public Works Report is available on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization – Rhett Lipscomb

Quote given to wash bridge, discussion with Joe Reali including purchasing our own cleaner and doing the work ourselves. Discussion of larger shed and those involved with baseball contributing to the cost of new shed as baseball gear stored there. Next Meeting November 10, 2022.

Budget & Finance – Mark Agen

Absent, however in touch with Treasurer's Office concerning 2023 Budget. Forwarded Preliminary Budget to Council.

Fire AND EMS – Joshua Mellinger

Discussion of candidate for Fire District Administrator and Fire Marshall.

Community Life, Business Activity and Parks and Recreation – Todd Brade

Offer made tonight of donation of shed, shed free along with delivery. Committee member Rhett Lipscomb meeting with P.A.C. on the November 21st.

Property – David Mellema

Absent, however followed through with appraisals of Public Works and 5 West St. Buildings, Manager Joe Reali signed letters of agreement.

Projects – Nicholas Ohar

Police – Sharon Wolf

Review of report.

Unfinished Business:

A Motion was made by Rhett Lipscomb and seconded by Josh Mellinger to authorize the Resolution concerning the execution of an Intergovernmental Cooperation Agreement For The Purpose of Joining With Other Municipalities As A Member Of The Chester County Emergency Response Commission. All in favor.

New Business:

A Motion was made by Rhett Lipscomb and seconded by Nick Ohar to approve the Resolution Of Parkesburg Borough Council Approving A Reduction of the Irrevocable Letter of Credit Posted With Mid Penn Bank As Security For Public Improvements In The Lindale Village

Subdivision Thereby Reducing Said Security By \$280,471.53, from \$774,550.22 to \$494,079.61. All in favor.

A Motion was made by Todd Brade and seconded by Josh Mellinger accepting the resignation of Joseph Reali as Borough Zoning Officer And Appointing Jim Kowalski Of Code Inspections Inc For Routine Zoning Matters Involving Codes And Inspections And Matters Not Address By Michael Bingham. All in favor.

Council Comments:

Thank you to the Civil Service Committee members, Joe Reali, Dennis Young and Paul Rick, for their work in the hiring of 3 new police officers.

ADJORNMENT

A Motion to adjourn was made by Todd Brade and seconded by Rhett Lipscomb. Meeting adjourned at 9:21 p.m.

An Executive Session was held at 9:22 for a legal matter.