

# PARKESBURG BOROUGH COUNCIL

## MINUTES OF THE REGULAR MEETING

Monday, July 18, 2022

7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member David Mellema, Council Member Rhett Lipscomb, Council Member Mark Agen and Council Member Josh Mellinger. Also present were, Mayor John Hagan, Police Sgt. Ryan Murtagh, Police Chief Brian Sheller, Solicitor John Carnes, Borough Manager Joseph Reali and Borough Secretary Rebecca Durnall. Council Member Nicholas Ohar was absent. Members of the public included Sara Rice, Vincent Nicastro and Kevin Johnson.

### APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Rhett Lipscomb and seconded by Josh Mellinger. All in favor.

### APPROVAL OF MINUTES:

A Motion to approve the minutes of the May 16, 2022, Regular Council Meeting was made by David Mellema and seconded by Mark Agen. All in favor.

After the approval of the minutes a ceremony was held in which Mark Agen nominated Rocco and Anna's Restaurant the "Golden Fedora" Award. Both Rocco and Anna were presented Fedoras by Mayor John Hagan.

### APPROVAL OF BILLS:

A Motion to approve bills was made by Todd Brade and seconded by Rhett Lipscomb. All in favor.

### TREASURER'S REPORT:

Motion to approve the Treasurer's Report was made by Mark Agen and seconded by Rhett Lipscomb. All in favor. The following was read aloud:

#### General Account:

Beginning Balance \$681,342.15  
Deposits: \$501,793.13  
Withdrawals: \$393,887.92  
Ending Balance: \$789,247.36

#### Highway Aid:

Beginning Balance: \$239,998.28  
Deposits: \$1.93  
Withdrawals: \$13185.68  
Ending Balance: \$226,814.53

#### PLGIT – General Fund Reserve:

Beginning Balance: \$10,741.44  
Interest Income: \$7.23  
Ending Balance: \$10,748.67

#### PLGIT Highway Aid Reserve:

Beginning Balance: \$13,372.32  
Interest Income: \$9.01  
Ending Balance: \$13,381.33

PUBLIC SAFETY REPORTS:

Police Report..... Sgt. Ryan Murtagh  
Three new vehicles arriving by end of week.  
A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole  
Attended Final Friday; Received Grant; Invitation to Council to attend Town Hall on July 27, 2022.  
A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

Public Comments (Agenda and Non-Agenda Items limited to three minutes)  
Kevin Johnson was present to discuss the 100 year old cess pool on his neighbor's property encroaching upon his property.  
Vincent Nicasastro was present to discuss the codes permits allotted to the new owners of his old property.

DEPARTMENT REPORTS:

Engineer's Report – ARRO Consulting  
A complete copy of the Engineer's Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali  
A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement  
Included in Manager's Report

Fire District Administrator  
A complete copy of the Fire District Administrators Report is available on file in the Borough Hall.

Mayor's Report  
Question of bringing part time Public Works employees to full time.

Solicitor's Report  
No word from Amtrak.  
A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report  
A complete copy of the Public Works Report is available on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization – Rhett Lipscomb  
Community Garden at North side Community Park harvest to Main St Café a Welcome.

Budget & Finance – Mark Agen

Work continues on 5- year budget. Starting 2023 Preliminary Budget.

Fire AND EMS – Joshua Mellinger

Discussion of financing agreements of other municipalities.

Community Life, Business Activity and Parks and Recreation – Todd Brade

Sara Rice of the Lion’s Cub presented ideas for “Everybody Plays” ADA accessible playground fully supported by the Lion’s Club. Asks for waiver of permit fees. Wishes to move the Lion’s Club pavilion already on site at the park. Planning a community meeting as well as a fundraiser festival in October. Meeting on July 24 with PAC. Plan and list to Todd Brade, coordinate with Chad Nagey. A possible Power Point presentation by Sara with plans and overview.

Motion was made by David Mellema to dedicate a portion of next committee meeting to Sara Rice and the Lion’s Club, Motion seconded by Todd Brade. Motion passed.

Property – David Mellema

Meeting with Fire Department regarding use of old public works building. Have the building appraised.

Projects – Nicholas Ohar

Absent but in touch with Council.

Police – Sharon Wolf

Review of report. Discussion of three new vehicles.

Unfinished Business:

A Motion was made by Rhett Lipscomb to approve the Bed and Breakfast Ordinance, motion was seconded by Todd Brade. All in favor. Motion passed

A Motion was made by Rhett Lipscomb to approve the Commercial Space Ordinance, motion was seconded by Todd Brade. All in favor. Motion passed.

A Motion was made by Rhett Lipscomb to approve the Bamboo Prohibition Ordinance, motion was seconded by Josh Mellinger. All in favor. Motion passed.

A Motion was made by Rhett Lipscomb to approve the Noxious and Invasive Species Ordinance, motion was seconded by Josh Mellinger. All in favor. Motion passed.

A Motion was made by Rhett Lipscomb to approve the Resolution pertaining to the Fee Schedule for Building Permits and Other Applications, motion was seconded by Josh Mellinger. All in favor. Motion passed.

A Motion was made by Rhett Lipscomb to approve the Resolution pertaining to Parkesburg Shopping Center Subdivision Escrow Release (releasing the \$199,188.00 held in Escrow by Centric Bank), motion was seconded by Mark Agen. All in favor. Motion passed.

Council Comments:

Historical Society Grant for archiving and cataloging artifacts and items.

Community Garden working with Girl Scouts for one year.

Historical Commission meeting in September.

An Executive session was called at 9:48 p.m. to discuss a legal matter.

ADJORNMENT

A Motion to adjourn was made by Rhett Lipscomb and seconded by Todd Brade. Meeting adjourned at 10:28 p.m.