

PARKESBURG BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
Monday, December 20, 2021
7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Mark Agen, Council Member Josh Mellinger, Council Member Rhett Lipscomb and Council Member David Mellema. Also present were, Mayor John Hagan, Police Sgt. Ryan Murtaugh, Solicitor John Carnes, and Borough Secretary Rebecca Durnall. Council Member Lyle Gillespie was absent.

APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

APPROVAL OF MINUTES:

A Motion to approve the minutes of the November 15, 2021, Regular Council Meeting was made by Todd Brade and seconded by Mark Agen. All in favor.

A Motion to approve the minutes of the November 29, 2021, Special Meeting was made by Mark Agen and seconded by Todd Brade. All in favor.

APPROVAL OF BILLS:

A Motion to approve bills was made by Todd Brade and seconded by David Mellema. All in favor.

A Motion to Amend the Motion to Approve the Bills was made by Todd Brade and seconded by Rhett Lipscomb.

Motion included holding BVSPCA bill and non-reimbursable portion of ARRO billing.

TREASURER'S REPORT:

Motion to approve the Treasurer's Report was made by Josh Mellinger and seconded by Mark Agen. All in favor.

PUBLIC SAFETY REPORTS:

Police Report..... Sgt. Ryan Murtagh
A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

DEPARTMENT REPORTS:

Engineer's Report – ARRO Consulting
A complete copy of the Engineer's Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali

A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement

Included in Manager's Report

Fire District Administrator

A complete copy of the Fire District Administrators Report is available on file in the Borough Hall.

Mayor's Report

Budget Review

Solicitor's Report

A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report

A complete copy of the Public Works Report is available on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization – Rhett Lipscomb

Josh Maxwell attended last meeting discussed Grants for Banners. Lights flickering on Main and Gay Streets, 315 Main St light is out. Bamboo problem

Budget & Finance – Mark Agen

Advertising December 30, 2021, Special Meeting.

Fire AND EMS – Joshua Mellinger

FDA Position is re-opening. Brandywine Hospital closing may be temporary
New ambulance has arrived.

Community Life, Business Activity and Parks and Recreation – Todd Brade

Decorations at Minch Park vandalized, police investigating. People climbing on top of gazebo.
Gazebo needs repairs.

Property – David Mellema

Projects – Lyle Gillespie -Absent

Police – Sharon Wolf

A Motion to approve Administrative Employment Agreement Between Chief Brian C. Sheller and The Borough of Parkesburg January 1, 2019, through December 31, 2021, Extended Through January 31, 2024 made by Todd Brade and seconded by Mark Agen.

Todd Brade – Yay	Sharon Wolf - Yay
Rhett Lipscomb – Ney	Mark Agen - Yay
Josh Mellinger – Yay	David Mellema – Yay

Motion passed. Five in favor. One opposed.

Public Comments (Agenda and Non-Agenda Items limited to three minutes)
No Comments

Council Comments:

Concern over visibility of lettering on water tower. Discussion of possibly outlining letters in black.
List of Vacant Business Properties, Discussion of Ordinance and fees
New Collection Schedule for Public Works
Special Meeting December 30, 2021

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A Resolution Of The Council Of The Borough Of Parkesburg, Chester County, Pennsylvania, Authorizing And Approving The Seventh Supplemental General Reimbursement Agreement For Federal Aid Projects (Agreement No. 062492g) For Final Design For The West Bridge Street Over Amtrak In The Borough Of Parkesburg, Chester County Pennsylvania And Authorizing The Borough Council President And/Or Borough Manager To Execute Said Agreement.

Motion to approve made by Todd Brade and seconded by Rhett Lipscomb. All in favor.

A Motion of Parkesburg Borough Council Authorizing Execution and Attestation to affix their name(s) to the Supplemental General Reimbursement Agreement for Federal Aid Projects As A Single Member Or A List Of Members And That It Is Only Necessary For One Of The Members To Sign The Supplement At Any Given Time And That The Attester Is Certified To Declare That The Resolution Is A True And Correct Copy Adopted At The Meeting Of Council. was made by Rhett Lipscomb and seconded by Josh Mellinger. All in favor.

Parkesburg Shopping Center – A Motion to consider request for extension in which to obtain financing and security pursuant to the MPC until January 17, 2022. A vote was held, resulting in a 3-3 tie, deferred to Mayor Hagan per Council Rules:

Todd Brade – Ney	Sharon Wolf - Yay
Rhett Lipscomb – Ney	Mark Agen - Yay
Josh Mellinger – Ney	David Mellema – Yay

Mayor Hagan - Yay

Motion passed.

A Motion to sign contract for Minch Park Restrooms & Trail Improvements with BSS Contractors, LLC for the Total Estimated price of \$ 63,737.00 was made by Todd Brade and seconded by David Mellema. All in favor.

A Motion to approve 2022 Final Budget requiring 2.5 mill increase was made by Mark Agen and seconded by David Mellema.

Sharon Wolf – Yay	Rhett Lipscomb - Ney
Todd Brade – Yay	Josh Mellinger - Ney
Mark Agen – Yay	David Mellema - Yay

Motion passed. Four in favor. Two opposed.

ADJORNMENT

A Motion to adjourn was made by Todd Brade, seconded by David Mellema. Meeting adjourned at 10:18 p.m.