

PARKESBURG BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
Monday, November 15, 2021
7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Mark Agen, Council Member Josh Mellinger, Council Member Rhett Lipscomb and Council Member David Mellema. Also present were, Mayor John Hagan, Police Sgt. Ryan Murtaugh, Solicitor John Carnes, and Borough Secretary Rebecca Durnall. Council Member Lyle Gillespie and Borough Manager Joseph Reali were absent. Robert Heil of Code Inspections, Inc. was present to discuss inspection and plan reviews.

APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

APPROVAL OF MINUTES:

A Motion to approve the minutes of the October 18, 2021 Regular Council Meeting was made by David Mellema and seconded by Todd Brade. All in favor.

APPROVAL OF BILLS:

A motion to approve bills with the exception of Alan Fellman for Trunk or Treat banners was made by David Mellema and seconded by Josh Mellinger. All in favor.
Alan Fellman's payment in the amount of \$240.00 should be paid by the Lion's Club.

TREASURER'S REPORT:

Motion to approve the Treasurer's Report was made by David Mellema and seconded by Josh Mellinger. All in favor.

PUBLIC SAFETY REPORTS:

Police Report..... Sgt. Ryan Murtagh
A complete copy of the Police Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

DEPARTMENT REPORTS:

Engineer's Report – ARRO Consulting
A complete copy of the Engineer's Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali
A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement
Included in Manager's Report

Fire District Administrator
A complete copy of the Fire District Administrators Report is available on file in the Borough Hall.

Mayor's Report
No Report.

Solicitor's Report
A complete copy of the Solicitor's Report is available on file in the Borough Hall.

Public Works Report
A complete copy of the Public Works Report is available on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization – Rhett Lipscomb
Next meeting January 13, 2022, Bill Wilson Bridge painted and Hometown Hero's Banner's possibly in time for the Sesquicentennial.

Budget & Finance – Mark Agen
Motion made by David Mellema and seconded by Rhett Lipscomb to Approve the Borough Of Parkesburg 2022 Proposed Preliminary General Fund Budget, as well as the Borough Of Parkesburg 2022 Proposed Preliminary Liquid Fuels Budget and Authorize Advertisement and Open the 2022 Proposed Preliminary General Fund Budget and 2022 Proposed Preliminary Liquid Fuels Budget for Public Inspection. All in favor.

Fire AND EMS – Joshua Mellinger
New ambulance arriving from Georgia. Approximately 2 weeks to certify.

Community Life, Business Activity and Parks and Recreation – Todd Brade
Minch Park Restrooms & Trail Improvements:
Motion made by David Mellema and seconded by Mark Agen to award Minch Park Restrooms & Trail Improvements to BSS Contractors, LLC for the Total Estimated price of \$ 63,737.00. All in favor.

Property – David Mellema
Motion made contingent on Phase 1 completion and clean title, to purchase 5 West St. (Parcel 8-3-227.1) from Tradewinds Real Estate LLC in the amount of Two Hundred Sixty-five Thousand Six Hundred Dollars and Zero Cents (\$265,600.00 US Dollars) made by David Mellema and seconded by Todd Brade. 5 in favor; 1 opposed. Motion passed.

Motion made contingent on Phase 1 completion and clean title, to issue \$10,000.00 deposit towards the purchase of 5 West St. (Parcel 8-3-227.1) made by David Mellema and seconded by Todd Brade. 5 in favor; 1 opposed. Motion passed.

Projects – Lyle Gillespie
No report

Police – Sharon Wolf
Police Chief's contract.

Public Comments (Agenda and Non-Agenda Items limited to three minutes)
No Comments

Council Comments:
Differentiate Public Works overtime between what can be applied to liquid fuels funds and what must be applied to general funds.

Council Member David Mellema will check with ARRO Engineering regarding the vividness of the lettering on the water tower.

Revisit the Bamboo Ordinance in the near future.

UNFINISHED BUSINESS:

NEW BUSINESS:

. Motion to appoint Code Inspections, Inc as licensed and authorized third party inspection and plan review made by Josh Mellinger and Rhett Lipscomb.

Motion to approve advertisement of Local Service Tax with one advertisement already completed made by Todd Brade and seconded by David Mellema. All in favor.

A special meeting will be held on November 29, 2021, to discuss the following:
A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF PARKESBURG, CHESTER COUNTY, PENNSYLVANIA, APPOINTING THE LANCASTER COUNTY TAX COLLECTION BUREAU ("LCTCB") AS THE LST COLLECTOR UNDER THE BOROUGH'S LOCAL SERVICES TAX

ADJORNMENT

A Motion to adjourn was made by Todd Brade, seconded by David Mellema. Meeting adjourned at 8:08 p.m.