

PARKESBURG BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
Monday, September 20, 2021
7:00 p.m.

The meeting was called to order at 7:01 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag was recited by all present.

Roll call was held and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Josh Mellinger, Council Member Lyle Gillespie; and Council Member Rhett Lipscomb. Also present were Mayor John Hagan, Sgt. Ryan Murtagh, Solicitor John Carnes, Treasurer Amanda Gattuso, together with Steve Kutsufflakis from Auditor, Barbacane, Thornton and Company and Borough Secretary Rebecca Durnall. Borough Manager Joe Reali and Council Member David Mellema were absent.

APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Rhett Lipscomb and seconded by Josh Mellinger. All in favor.

APPROVAL OF MINUTES:

A Motion to approve the minutes of the August 16, 2021, Regular Council Meeting was made by Mark Agen and seconded by Rhett Lipscomb. All in favor.

APPROVAL OF BILLS:

A motion to approve bills submitted was made by Mark Agen and seconded by Todd Brade. All in favor.

TREASURER'S REPORT:

Motion to approve the Treasurer's Report was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

PUBLIC SAFETY REPORTS:

Police Chief's Report..... Sgt. Ryan Murtagh
A complete copy of the Police Chiefs Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Brian Gathercole
Assisted Cochranville Fire Company with Fair. Discussion of service providers billing, explanation of continued use of Tower Health
A complete copy of the Fire Chiefs Report is on file in the Borough Hall.

DEPARTMENT REPORTS:

Engineer's Report – ARRO Consulting
ARRO report on impervious land in consideration of parking at Minch Park
A complete copy of the Engineer's Report is available on file in the Borough Hall.

Manager's Report – Joseph Reali

Absent but report submitted. Arms Hotel under new management firm. Alternative (Halfway)

House purchase price to high. Chester County not interested as cost is too high.

Parkesburg Environmental still in process

A complete copy of the Manager's Report is available on file in the Borough Hall.

Code Enforcement – Joseph Reali

Included in Manager's Report

Fire District Administrator – Neil Vaughn

A complete copy of the Fire District Administrators Report is available on file in the Borough Hall.

Mayor's Report – John Hagan

No Report.

Solicitor's Report – John Carnes

Baseball field agreement almost worked out (Nagey)

Pension is very slightly underfunded. Mayor request Treasurer Peter Barz, Council Member Mark Agen and Solicitor meet to discuss.

Public Works Report – Todd Witmer

Breakdown of overtime. Discussion by Council of billing P.A.C. for Final Friday road closure and trash clean-up.

A complete copy of the Public Works Report is available on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization – Rhett Lipscomb

Possible meeting with Josh Maxwell to inquire what is funding options are available to Borough.

Budget & Finance – Mark Agen

2022 Budget progress. Discussion of possibly raising taxes.

Fire AND EMS – Joshua Mellinger

Community Life, Business Activity and Parks and Recreation – Todd Brade

SPCA continuing to bill incorrectly for stray cats. More in depth report from SPCA.

Property – David Mellema

Projects – Lyle Gillespie

Library donation yearly due.

Police – Sharon Wolf

Code Inspection Service Provider Update – Two agencies being interviewed. Decision and discussion at next Committee Meeting.

Public Comments (Agenda and Non-Agenda Items limited to three minutes)
No Comments

Council Comments:

Parkesburg Borough Community Yard Sale October 2, 2021.

Mayor Hagan suggest that Solicitor Carnes review the Rental Ordinance to address Bed and Breakfast and Air B&B within the Borough.

Trick or Treat information to be on website.

UNFINISHED BUSINESS:

- Parkesburg Shopping Center:

Request to Continue Until October 18, 2021, to Finalize Developer Agreement and Security Agreement Open Items. Lyle Gillespie opposed; Todd Brade opposed. Motion made by Rhett Lipscomb and seconded by Mark Agen. Four in favor two opposed, Motion passed.

NEW BUSINESS:

Presentation by Auditor Steve Kutsuflakis discussing Audit findings.

A Motion to Approve A RESOLUTION OF THE MAYOR OF THE BOROUGH OF PARKESBURG, CHESTER COUNTY, PENNSYLVANIA, DECLARING A STATE OF EMERGENCY DUE TO HURRICANE IDA WITH CONFIRMATION BY THE BOROUGH COUNCIL OF THE BOROUGH OF PARKESBURG. Motion to approve made by Todd Brade and seconded by Rhett Lipscomb. Motion approved.

A Motion to Approve 2022 Financial Requirement Minimum Municipal Obligation (MMO) (Pension Audit). Motion to approve made by Rhett Lipscomb and seconded by Todd Brade. Motion approved.

A Motion to Approve 2020 Annual Audit and Financial Report (DCED) (Borough Audit). Motion to approve made by Mark Agen and seconded by Todd Brade. Motion approved.

A Motion to Approve Management Letter (Borough Audit). Motion made by Todd Brade and seconded by Rhett Lipscomb. Motion approved.

A Motion to Advertise Summary Financial Statement (Borough Audit). Motion made by Rhett Lipscomb and seconded by Todd Brade. Motion approved.

PUBLIC COMMENTS:

No Comments.

ADJORNMENT

A Motion to adjourn was made by Rhett Lipscomb, seconded by Todd Brade. Meeting adjourned at 8:46 p.m.

2021 COUNCIL MEETINGS

November 15

December 20