

# **PARKESBURG BOROUGH COUNCIL**

## **MINUTES OF THE REGULAR COUNCIL MEETING**

Monday, November 16, 2020

7:00 p.m. VIA ZOOM

The meeting was called to order at 7:00 p.m. by President Sharon Wolf.

The Pledge of Allegiance was recited by all present.

Roll call was held, and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Mark Agen, Council Member Rhett Lipscomb, Council Member David Mellema, Council Member Lyle Gillespie and Council Member Josh Mellinger, Also present were Mayor John Hagan, Borough Interim Manager/Code Enforcement Officer Joseph Real, Police Chief Brian Sheller, Solicitor John Carnes, and Treasurer's Peter Bartz and Amanda Gattuso. Reporter Deborah Wygent was also present.

### **APPROVAL OF AGENDA**

A Motion to approve the agenda was made by Todd Brade and seconded by Mark Agen. The Motion was approved 7-0.

### **APPROVAL OF MINUTES**

A Motion to approve the minutes of the October 19, 2020 Regular Council Meeting was made by Todd Brade and seconded by Josh Mellinger. The Motion was approved 7-0.

### **TREASURER'S REPORT**

The Treasurer's Report was presented, and an overview of progress was made by Peter Barsz, CPA.

The 2021 Preliminary Budget was presented for approval and a Motion to accept as well as advertise pursuant to Borough Code was made by Rhett Lipscomb and Mark Agen. The Motion was approved 7-0.

A Motion to accept the Treasurer's report was made by Rhett Lipscomb and seconded by Mark Agen. The Motion was approved 7-0.

### **APPROVAL OF BILLS**

A Motion to approve the bills submitted was made by Rhett Lipscomb and seconded by Mark Agen.

The Motion was approved 7-0.

**PUBLIC SAFETY REPORTS**

Police Chief’s Report.....Chief Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall.  
Fire Chief’s Report.....Chief Robert Cazillo  
No Report

**PRESENTATIONS**

Ben Mellema presented and a discussion was held, concerning the funding for the public works department, and Resident, John Beecher presented and a discussion was held concerning police department funding.  
David Mattioni presented a discussion on Lindale Village Subdivision and expressed his gratitude along with buyer, Jim Perano.

**RESOLUTIONS**

A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Appointing Joseph S. Reali as the Borough Zoning Officer to Fill the Vacancy Created by the Resignation of Neil D. Vaughn, Former Zoning Officer presented.  
The Motion was approved 7-0.

**SUBDIVISIONS/PLANNING COMMISSION**

A Resolution Granting an Extension of Time (Until February 16, 2023) to Complete the Lindale Village Subdivision.  
A Motion to grant the Extension was made by Todd Brade and seconded by Rhett Lipscomb.  
The Motion was approved 7-0.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

An application for a handicapped parking space permit for 331 Main St. was presented and discussion was held. Further review was deemed necessary.  
Minch Park sign to be re-built and replaced.  
Christmas on Main was discussed and understood to be a shopping only experience with no street closing or large gatherings in accordance with COVID-19 regulations.

## **DEPARTMENT REPORTS**

Engineer's Report – ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report – Joseph Reali

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Building Code Officials Report – ARRO Consulting

A complete copy of the Building Code Official's Report is on file in the Borough Hall.

Code Enforcement Officer's Report – Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Interim Managers Report – Joseph Reali

A complete copy of the Engineer's Report is on file in the Borough Hall.

Public Works Report – Todd Witmer

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report – Raymond Stackhouse

A complete copy of the Fire Marshal's Report is on file in the Borough Hall

Mayor's Report – John P. Hagan, II

No Report

Solicitor's Report – John Carnes Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

## **COMMITTEE REPORTS**

Revitalization - Rhett Lipscomb

Budget and Finance – Mark Agen

Discussion of collaboration with Treasurer's.

Fire and EMS – Joshua Mellinger

Neil D. Vaughn will be District Administrator. Robert Cazillo remaining until end of December.

Community Life, Business Activity and Parks and Recreation - Todd Brade

Property – David Mellema

Discussion included the Trash Bid's only response of Eagle Disposal not allowing for knowledge of comparative best price and therefore not in the best interest of residents.

Projects – Lyle Gillespie

Commented on the progress of the bids for trash service.

Police – Sharon Wolf

Commented on the 4<sup>th</sup> of July fireworks resolution of investigation.

## **PUBLIC COMMENTS**

None

## **COUNCIL COMMENTS**

A Motion to reject the trash bids due to lack of appropriate funding was made by Lyle Gillespie and seconded by Rhett Lipscomb. The Motion was approved 7-0.

Rejection letter to Eagle Disposal was sent by ARRO Consulting.

## **ADJORNMENT**

A Motion to adjourn was made by Todd Brade and seconded by Rhett Lipscomb. The Motion passed 7-0 and the meeting was adjourned at 8:46 p.m.