

PARKESBURG BOROUGH COUNCIL

MINUTES OF THE REGULAR MEETING

Monday, December 21, 2020

7:00 p.m. VIA ZOOM

An Executive Session was held prior to the Borough Council Meeting.

The meeting was called to order at 7:07 p.m. by President Sharon Wolf.

The Pledge of Allegiance was recited by all present.

Roll call was held, and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Mark Agen, Council Member Rhett Lipscomb, Council Member David Mellema, Council Member Lyle Gillespie and Council Member Josh Mellinger, Also present were Mayor John Hagan, Borough Manager/Code Enforcement Officer Joseph Reali, Police Chief Brian Sheller, Solicitor John Carnes, and Treasurer's Peter Bartsz. Reporter Deborah Wygent was also present.

APPROVAL OF AGENDA

A Motion to approve the agenda was made by Todd Brade and seconded by President Sharon Wolf. The Motion was approved 7-0.

APPROVAL OF MINUTES

A Motion to approve the minutes with corrections of the November 16, 2020 Regular Council Meeting was made by Todd Brade and seconded by Mark Agen. The Motion was approved 7-0.

APPROVAL OF BILLS

A Motion to approve the bills submitted was made by Mark Agen and seconded by Todd Brade. The Motion was approved 7-0.

PUBLIC SAFETY REPORTS

Police Chief's Report.....Chief Brian Sheller
A complete copy of the Police Chief's Report is on file in the Borough Hall.
Fire Chief's Report.....Chief Robert Cazillo
No Report

PRESENTATIONS

None

RESOLUTIONS

- Resolution No.: 2020 A Motion of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Approving the 2021 Budget. A Motion to approve was made by Mark Agen and seconded by Todd Brade.
- Resolution No.: 2020 A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Adopting A Capitalization Policy Relative to Determining the Capital Assets of The Borough and The Useful Life Of Same. A Motion to approve was made by Rhett Lipscomb and seconded by David Mellema
- Resolution No.: 2020 A Resolution of Borough Council of the Borough of Parkesburg, Chester County, Pennsylvania, That A Tax Be Levied on All Real Property Within the Borough. A Motion to approve was made by Todd Brade and seconded by David Mellema.
- Resolution No.: 2020 A Resolution of the Council of The Borough of Parkesburg, Chester County, Pennsylvania, Increasing the Quarterly Trash Fee From \$80.00 Per Quarter To \$85.00 Per Quarter Effective January 1, 2021. A Motion to approve was made by Rhett Lipscomb and seconded by Mark Agen.

SUBDIVISIONS/PLANNING COMMISSION

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- A Motion to Grant WSP Request For Contract Extension to Agreement No.: 162172 West Bridge Street Over Amtrak and Norfolk Southern Through December 31, 2021 to Complete the Remaining Engineering Tasks of Final Bridge Design and Plans Under the Terms and Conditions of the Existing Agreement. A Motion to approve was made by Todd Brade and seconded by Rhett Lipscomb.
- A Motion to Grant a Request by Rivkin Radler LLP for the Continuance of the Subdivision Application Hearing Regarding the Weisz Real Properties – Parkesburg Shopping Center Currently Scheduled for Monday, December 21, 2020 to Monday, February 15, 2021. A Motion to approve was made by Todd Brade and seconded by Rhett Lipscomb. A Motion to approve was made by Todd Brade and seconded by Rhett Lipscomb.
- Advertisement of Approved Budget in Daily Local News. A Motion to approve was made by Todd Brade and seconded by Rhett Lipscomb.
- Application for Handicapped Parking Space Permit for 611 W. 1st Ave approved with understanding that space is not dedicated.

DEPARTMENT REPORTS

Engineer's Report – ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report – Joseph Reali

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Building Code Officials Report – ARRO Consulting

A complete copy of the Building Code Official's Report is on file in the Borough Hall.

Code Enforcement Officer's Report – Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Managers Report – Joseph Reali

A complete copy of the Engineer's Report is on file in the Borough Hall.

Public Works Report – Todd Witmer

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report – Raymond Stackhouse

A complete copy of the Fire Marshal's Report is on file in the Borough Hall

Mayor's Report – John P. Hagan, II

Extension of State of Emergency.

Gratitude to the Streets department for their hard work with snow removal.

Solicitor's Report – John Carnes Jr.

SPCA Agreement wording is too broad. Reviewing and communicating with Mr. Aculf of the Brandywine Valley SPCA

COMMITTEE REPORTS

Revitalization - Rhett Lipscomb

Planning and preparation of mural on Route 10 bridge with the help of Chester County Planning Commission Urban Planner Kevin Myers. Details to be given to Mr. Myers who offered to help with grants including \$5000.00 in funds for project.

Budget and Finance – Mark Agen

Fire and EMS – Joshua Mellinger

Second ambulance is manned and running.

Community Life, Business Activity and Parks and Recreation - Todd Brade
Statement of gratitude to Mayor Hagan for donation of \$500.00 for decorations.

Property – David Mellema

Projects – Lyle Gillespie
Meeting with the VFW after holidays

Police – Sharon Wolf
Continuation of Covis-19 meetings.

PUBLIC COMMENTS

None

COUNCIL COMMENTS

None

ADJORNMENT

A Motion to adjourn was made by Todd Brade and seconded by David Mellema. The Motion passed 7-0 and the meeting was adjourned at 8:59 p.m.