

PARKESBURG BOROUGH COUNCIL
MINUTES OF THE REGULAR MEETING
Monday, June 15, 2020
7:00 p.m. via Zoom

The meeting was called to order at 7:07 p.m. by President Sharon Wolf.

The Pledge of Allegiance to the Flag by all present.

Roll call was held, and Council members present were: President Sharon Wolf, Vice-President Todd Brade, Council Member Lyle Gillespie, Council Member David Mellema, Council Member Joshua Mellinger, Council Member Rhett Lipscomb and Council Member Mark Agen. Also present were Mayor John Hagan, Borough Manager/Secretary Neil Vaughn, Police Chief Brian Sheller, Solicitor John Carnes, and Treasurer Peter Barsz, CPA.

APPROVAL OF AGENDA:

A Motion to approve the Agenda was made by Todd Brade and seconded by Rhett Lipscomb. The motion was approved 7-0.

APPROVAL OF MINUTES:

A Motion to approve the minutes of the May 18, 2020 Regular Council Meeting was made by Joshua Mellinger and seconded by Todd Brade. The motion was approved 7-0.

TREASURER’S REPORT:

The treasurer’s report was presented and an overview on progress was made by Peter Barsz. A motion to approve the Treasurer’s Report was made by Todd Brade and seconded by Mark Agen. The motion was approved 7-0.

APPROVAL OF BILLS:

A motion to approve bills submitted was made by Mark Agen and seconded by Todd Brade. The motion was approved 7-0.

PUBLIC SAFETY REPORTS:

Police Chief’s Report.....Chief Brian Sheller
A complete copy of the Police Chiefs Report is on file in the Borough Hall.

Fire Chiefs Report.....Chief Robert Cazillo
No Report

Covid-19 Update.....Neil Vaughn
Very little communication from Governor’s Office pertaining to re-opening. Lobby of the Borough Administration Building and Police Department are open.

ANNOUNCEMENTS/PRESENTATIONS:

- An executive session was held immediately prior to the Regular Council Meeting to discuss a legal matter.

- An update on the Community Day activities was given by Kathy Rick. The event will be on October 31, 2020 to run in conjunction with the Lion's Club Halloween Parade, with food and activities in Minch Park. Fireworks to end the day.

SUBDIVISION/PLANNING COMMISSION:

- Parkesburg Shopping Center – A 60-day extension request to August 17, 2020 for Final Plan/Agreement Approval. The applicant is changing the financial security agreement to a bond and request more time to complete this. Comment was made by Mayor John Hagan and discussed regarding the aesthetics and appearance of Shopping Center upon completion. A motion was made to approve extension by Mark Agen and seconded by Rhett Lipscomb. The motion passed 7-0.
- Parke Mansion Estates – A one-year extension for final plan/approved agreement by the developer. Discussion on property status. Motion to approve extension was made by Todd Brade and seconded by Rhett Lipscomb. Motion passed 7-0.

UNFINISHED BUSINESS:

- None

NEW BUSINESS:

- Motion to purchase Police Department body cameras for a cost of \$26,000; funds have been allocated through grant funding to cover 50% of the purchase. A motion to approve the purchase made by David Mellema and seconded by Todd Brade. The motion was approved 7-0. Further discussion regarding future purchase of dashcam to work in conjunction with body cameras.
- Motion to approve Resolution #2020-14: A Resolution of Council to require the surety of the Parkesburg Knoll Phase II Development to pay for the remaining improvements and required paperwork. A motion was made to approve by Rhett Lipscomb and seconded by David Mellema. The motion passed 7-0.
- Motion to include a letter to Chetty Builders stating the need for free and clear incumbrances with Solicitor satisfied with the wording, to accompany the approved Resolution was made by Todd Brade and seconded by Rhett Lipscomb. The motion passed 7-0.
- Motion to authorize the acceptance and signing of the developer's agreement, financial security agreement and plans for the Pennsylvania American Coatesville West End Storage plans (Hamilton Avenue). Motion to approve made by Josh Mellenger and seconded by Rhett Lipscomb. The motion passed 7-0.
- Motion to authorize the acceptance and filing by the Borough Solicitor with the Recorder of Deeds the blanket easement and walking trail easement, access and blanket stormwater management facilities agreements, and the stormwater BMP and O&M agreements for the PA American Coatesville West End Storage Plans (Hamilton Avenue). A Motion to approve was made by Todd Brade and seconded by Mark Agen. The motion passed 7-0.

DEPARTMENT REPORTS:

Engineer's Report – ARRO Consulting

A complete copy of the Engineer's Report is available on file in the Borough Hall.

Zoning Officer's Report

A complete copy of the Zoning Officer's Report is available on file in the Borough Hall

Building Code Officials Report

A complete copy of the Building Code Officer's Report is available on file in the Borough Hall

Code Officer's Report

A complete copy of the Code Officer's Report is available on file in the Borough Hall.

Manager's Report

A complete copy of the Manager's Report is available on file in the Borough Hall.

Public Works Report

A complete copy of the Public Works Report is available on file in the Borough Hall.

Fire Marshalls Report

A complete copy of the Fire Marshall's Report is available on file in the Borough Hall.

Mayor's Report

See attached Report.

Solicitor's Report

A complete copy of the Solicitor's Report is available on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization – Rhett Lipscomb

Plans to present Comprehensive Plan to entire council. Update on Zoom meeting with Planning Commission. Next Task Force meeting on July 7, 2020.

Budget & Finance – Mark Agen

Building relationship with Treasurer's. Discussion of changing reporting procedures next month.

Fire AND EMS – Joshua Mellinger

New ambulance done. Next Fire District meeting will be June 16th. Mr. Mellinger thanked all that participated in the Octorara Senior Parade.

Community Life, Business Activity and Parks and Recreation

No Report.

Property

No Report.

Projects

No Report.

Police
No Report.

PUBLIC COMMENTS:

None

COUNCIL COMMENTS:

- Mayor John Hagan sends gratitude to the Police Department for their recent work.
- Todd Brade asked the status of Planning Chair David Bashore. Mr. Bashore was in hospital but now home.

ADJORNMENT:

A motion to adjourn was made by Todd Brade and seconded by Rhett Lipscomb. The motion passed 7-0.

Respectfully submitted,

Rebecca Durnall
Assistant Secretary

Office of the Mayor
Borough of Parkesburg
315 West First Avenue
Parkesburg, Pennsylvania
19365

June 3, 2020

We have and do support a culture of inclusion. We daily do all we can to encourage all our fellow citizens to freely participate in civil discourse with every part our borough government. We believe this requires vigilance of the highest caliber to maintain. We demonstrate by our efforts and practice the one unified, indelible goal, that we are a government of and for the people of our community, commonwealth and nation. We pledge by our words and deeds that we cherish our town and our fellow citizens.

It is civics 101. We will, by our actions and words, do our best for every citizen of our fine town. There is no tolerance for an absence of respect. We will listen and we will be heard. For a community to thrive it must be one of participation. Both by the governed, and government. Some may protest. Some may have complaint. All must have justice.

Violence is the result of un-resolved anger. It is not and will never be a solution. It may be inevitable when the offended has sought redress, but was met with silence. It is even understandable, but in hind sight only, and only after the damage is done. We join all who mourn the murder of Mr. George Floyd. We are heartbroken. We abhor and denounce the evident and abiding presence of bigotry existing in our society. The government of the Borough of Parkesburg, joins with the aggrieved and will, to the limits of its human ability, redouble its efforts to be the government for all of us.

For in the end it boils down to “you and me”. The solution is simple. Be kind, be honest, be respectful, be color and spiritually blind. Be decent. And every day, do something for somebody else. Do unto others as you wish they do unto you. Don't wait. Be first.