

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
Monday, February 17, 2020

The meeting was called to order at 7:00 p.m. by President Sharon Wolf

The Pledge of Allegiance to the Flag by all present followed by a moment of silence.

Council members present were: Sharon Wolf ,Todd Brade, Lyle Gillespie, David Mellema, Joshua Mellinger, Rhett Lipscomb and Mark Agen. Also present were Mayor John Hagan, Borough Secretary Wendy Keegan, Police Chief Brian Sheller and Solicitor John Carnes.

APPROVAL OF AGENDA:

A motion to approve the Agenda was made by Todd Brade and seconded by Joshua Mellinger

APPROVAL OF MINUTES:

- A motion to approve the minutes of the January 20, 2020 Regular Council Meeting was made by Todd Brade and seconded by Mark Agen. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A motion to accept the Treasurer’s Report with a revision, was made by Rhett Lipscomb and seconded by David Mellema. All in favor. A complete copy of the January, 2020 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve the bills submitted was made by Mark Agen and seconded by Rhett Lipscomb. All in favor.

PUBLIC COMMENTS:

None

PUBLIC SAFETY REPORTS:

Police Chief’s Report Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall..

Fire Chief’s Report Robert Cazillo
No Report.

PLANNING COMMISSION/SUBDIVISION:

- SALDO Conditional Approval Pennsylvania American Water Company Project on Hamilton Avenue. Jerry DeBalko was present on behalf of the water company and explained the project of a walking trail around the reservoir once it’s removed. The project was recommended by the Borough Planning Commission, Engineer and Borough Manager. A motion for Conditional Approval was made by Todd Brade and seconded by Mark Agen. All in favor.

NEW BUSINESS:

- Route 30 ITS Agreement - A motion to enter into an agreement with PennDOT for a video camera placed on the traffic signal to monitor motion was made by Joshua Mellinger and seconded by David Mellema. All in favor.
- Creation of Human Resources Task Force to conduct performance evaluations for the Borough Manager. Todd Brade, Mark Agen and John Hagan were appointed to the task force.
- Public Works Facility Architect Proposal Approval – a motion to approve the creation of a final version of the building plans was made by David Mellema and seconded by Rhett Lipscomb. All in favor.
- Safety Glazing Purchase – a motion to purchase the bullet proof glass from the Santander Bank building was made by Mark Agen and seconded by Rhett Lipscomb. All in favor.

UNFINISHED BUSINESS:

None

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Manager's Report—Neil D. Vaughn

A complete copy of the Manager's Report is on file in the Borough Hall.

Public Works Report—Theodore Toalton

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

The Mayor attended a ceremony at the Lions Club proclaiming March 2, 2020, at Thaddeus “Bud” Wilde Day in Parkesburg. Mr. Hagan also read a report about Presidents’ Day and Black History Month.

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

Comprehensive Plan - working on chapter 9; next meeting March 9th; the basketball tournament at the Point is scheduled for April 18th; reported on upcoming events at the Lions Club

Budget & Finance — Mark Agen

Working on enhanced Treasurer's Report

Fire & EMS — Joshua Mellinger

No report

Community Life, Business Activity and Parks & Recreation — Todd Brade

Good showing for HGTV video - approximately 125 people; the video is completed and submitted; Parks & Rec Commission working on several projects – the commission meets on the 2nd and 4th Wednesday of the month; Shop for Your Sweetheart on Main Street was well attended.

Property — David Mellema

No report

Projects — Lyle Gillespie

Attended PSAB New Council Members Boot Camp

Police — Sharon Wolf

Will begin civil service testing

PUBLIC COMMENTS:

None

COUNCIL/MAYOR COMMENTS:

- A business “Meet & Greet” will be held at the Point on Friday, February 28th from 6:30 to 9:00 pm
- A dedication for the Eagle Scout Flagpole Project was held

ADJOURNMENT:

A motion to adjourn was made by Todd Brade and seconded by Mark Agen. All in favor.

Respectfully submitted,

Wendy A. Keegan
Borough Secretary