

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
Monday, January 20, 2020

The meeting was called to order at 7:00 p.m. by President Sharon Wolf

The Pledge of Allegiance to the Flag by all present followed by a moment of silence to commemorate Martin Luther King, Jr. Day

Council members present were: Sharon Wolf, Todd Brade, Lyle Gillespie, David Mellema, Joshua Mellinger and Mark Agen. Also present were Mayor John Hagan, Borough Secretary Wendy Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Rhett Lipscomb was absent.

APPROVAL OF AGENDA:

A motion to approve the Agenda was made by Todd Brade and seconded by Mark Agen

APPROVAL OF MINUTES:

- A motion to approve the minutes of the December 16, 2019 Regular Council Meeting was made by David Mellema and seconded by Rhett Lipscomb. All in favor.
- A motion to approve the minutes of the December 30, 2019 Special Meeting was made by Mark Agen and seconded by Joshua Mellinger. All in favor.
- A motion to approve the January 6, 2020 Reorganization Meeting was made by Mark Agen and seconded by Rhett Lipscomb. All in favor

TREASURER’S REPORT—Wendy A. Keegan

A motion to accept the Treasurer’s Report was made by Rhett Lipscomb and seconded by Joshua Mellinger. All in favor. A complete copy of the November, 2019 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: With the exception of the bill to the Brandywine SPCA, a motion to approve all other bills submitted was made by Mark Agen and seconded by David Mellema. All in favor.

PUBLIC COMMENTS:

None

PUBLIC SAFETY REPORTS:

Police Chief’s Report Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall..

Fire Chief’s Report Robert Cazillo
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

NEW BUSINESS:

- A motion to grant permission to Pennsylvania American Water Company to perform sewer work in Minch Park and to enter into an easement following completion of the work was made by Joshua Mellinger and seconded by David Mellema. All in favor.
- A motion to appoint Joshua Mellinger as primary member and Neil Vaughn and David Mellema as alternate members to the Western Chester County Council of Governments was made by David Mellema and seconded by Rhett Lipscomb. All in favor.

UNFINISHED BUSINESS:

None

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Manager's Report—Neil D. Vaughn

A complete copy of the Manager's Report is on file in the Borough Hall.

Public Works Report—Theodore Toalton

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

No report

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

Comprehensive Plan - working on chapter 8 – land use & development

Budget & Finance — Mark Agen

Loan for bridge is helping through low cash period

Fire & EMS — Joshua Mellinger

Fire Company and EMS fund drive underway

Community Life, Business Activity and Parks & Recreation — Todd Brade

Decorating gazebo for valentine's day; working on HDTV hometown takeover

Property — David Mellema

Met to discuss public works building

Projects — Lyle Gillespie

No report

Police — Sharon Wolf

Will begin civil service testing

PUBLIC COMMENTS:

- The Point is sponsoring a networking event for businesses on February 28th at 6:00 pm
- Flowers in Bloom owner Tammy Butler requested a "Loading Zone" and handicapped parking on Main Street

COUNCIL/MAYOR COMMENTS:

- Mark Agen commended the public works department on doing a great job

ADJOURNMENT:

A motion to adjourn was made by Rhett Lipscomb and seconded by Joshua Mellinger. All in favor.

Respectfully submitted,

Wendy A. Keegan
Borough Secretary