

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
Monday, December 16, 2019

An Executive Session will be held at 6:45 pm to discuss a personnel matter

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present followed by a moment of silence

Council members present were: Charles Persch, Todd Brade,, Sharon Wolf, Lyle Gillespie, David Mellema and Mark Agen. Also present were Mayor John Hagan, Borough Secretary Wendy Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Rhett Lipscomb was absent.

APPROVAL OF AGENDA:

A motion to approve the Agenda was made by Todd Brade and seconded by David Mellema.

APPROVAL OF MINUTES:

A motion to approve the minutes of the November 18, 2019, regular Council Meeting was made by Mark Agen and seconded by Todd Brade. All in favor

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the November, 2019 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: With the exception of the bill to the Brandywine SPCA, a motion to approve all other bills submitted was made by Mark Agen and seconded by Todd Brade. All in favor.

PUBLIC COMMENTS:

None

PUBLIC SAFETY REPORTS:

Police Chief’s Report Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall..

Fire Chief’s Report Robert Cazillo
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

SUBDIVISION/PLANNING COMMISSION:

- Parkesburg Shopping Center – Request for extension until March 16, 2020 – A motion to approve extension of review period until March 16, 2020, was made by Mark Agen and seconded by Todd Brade. All in favor.

NEW BUSINESS:

- A motion to adopt 2020 Budget was made by Todd Brade and seconded by Mark Agen. All in favor.
- A motion to enact Ordinance No. 542 – An Ordinance of Parkesburg Borough, Chester County, Pennsylvania, Establishing Taxes and Fixing Tax Rates for the Fiscal Year 2020 was made by Mark Agen and seconded by David Mellema. The Ordinance was read into the record as follows:

“For the fiscal year 2020 and for subsequent Fiscal Years unless and/or until amended by future Ordinance, the following tax is hereby levied upon all property subject to taxation within the municipal limits of the Borough of Parkesburg.

A. A Real Estate Tax for General Purposes in the amount of 9.12 Mills on each dollar of assessed valuation of Real Property; and

B. A Real Estate Tax for Keystone Valley Fire Department in the amount of 1.13 Mills on each dollar of assessed valuation of Real Property.”

A roll call vote was as follows:

Sharon Wolf	Aye	Mark Agen	Aye
David Mellema	Aye	Rhett Lipscomb	Aye
Todd Brade	Aye	Lyle Gillespie	Aye
Charles Persch	Aye		

The motion passed

- A motion to Advertise Uniform DROP Ordinance was made by David Mellema and seconded by Mark Agen. All in favor.
- Additional Funding for DCNR Grant to upgrade Block House in Minch Park – A motion to accept an extra \$10,000 for plans & fees was made by Todd Brade and seconded by David Mellema. All in favor.
- Amtrak Right-of-Way Agreements – Carnes explained the agreement and the responsibility of the Borough. A motion to sign the agreement was made by Mark Agen and seconded by Todd Brade. All in favor.

UNFINISHED BUSINESS:

None

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Manager's Report—Neil D. Vaughn

A complete copy of the Manager's Report is on file in the Borough Hall.

Public Works Report—Theodore Toalton

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

The Mayor wished all a Merry Christmas, Happy Hanukkah and Happy Kwanza. The Mayor also thanked Charles Persch for his service to Borough Council since 2008 and presented him with a "Fedora".

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

No Comprehensive Plan meeting until January

Budget & Finance — Mark Agen

The year end struggle for cash continues

Fire & EMS — Sharon Wolf

December meeting has been rescheduled for January 8th

Community Life, Business Activity and Parks & Recreation — Todd Brade

Christmas on Main and the VFW Christmas parade were successful; a Christmas Tree was erected and decorated in the Minch Park gazebo; Christmas ornaments sold out and will has a one time second printing

Property — David Mellema

There has been progress on public works building

Projects — Lyle Gillespie

No report

Police — Charles Persch

Finishing up on labor contract

PUBLIC COMMENTS:

- Christian & Elizabeth Crane, owners of 116 S. Church Street talked about the situation with 116 S. Church Street, the zoning complaints in District Justice Court and now 3 different issues in Common Pleas Court; Mr. Crane asked council to read his complaint and come to an agreement so he doesn't have to go to court; Mayor advised Council not to accept or read the complaint and to let the Courts decide the matter.

COUNCIL/MAYOR COMMENTS:

- Todd Brade questioned whether the street lights had been fixed
- Chuck Persch thanked Council and Borough employees

ADJOURNMENT:

A motion to adjourn was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

Respectfully submitted,

Wendy A. Keegan
Borough Secretary