

PARKESBURG BOROUGH COUNCIL
Minutes of the Reorganization Meeting
January 6, 2020 – 7:00 p.m.

Swearing in of newly elected Council Members by Mayor John P. Hagan, II:

- Sharon L. Wolf
- Margaretta Lipscomb
- Lyle Gillespie, Jr.
- David Mellema
- Joshua Mellinger

The meeting was called to order by Mayor John P. Hagan, II

The Pledge of Allegiance to the Flag by all present.

Council members present were: Mark Agen, Sharon Wolf, Rhett Lipscomb, Todd Brade, Lyle Gillespie, David Mellema and Joshua Mellinger. Also present were: Mayor John P. Hagan, II, Manager Neil D. Vaughn, Secretary/Treasurer Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes.

Mayor Hagan requested a nomination for Council President:

- Rhett Lipscomb nominated Sharon Wolf as Council President
- David Mellema nominated Todd Brade as Council President
- There were no further nominations

Mayor Hagan requested a vote on the nominations of Sharon Wolf and Todd Brade. A roll call vote was as follows:

Mark Agen	Sharon Wolf
Lyle Gillespie	Todd Brade
Todd Brade	Todd Brade
David Mellema	Todd Brade
Sharon Wolf	Sharon Wolf
Joshua Mellinger	Sharon Wolf
Rhett Lipscomb	Sharon Wolf

Sharon Wolf was elected as Council President

At this time the meeting was turned over the newly elected Council President Sharon Wolf

Council President Wolf requested a nomination for Council Vice-President

- David Mellema nominated Todd Brade as Council Vice-President
- Rhett Lipscomb nominated Joshua Mellinger as Council Vice-President
- There were no further nominations

Council President Wolf requested a vote on the nominations of Joshua Mellinger and Todd Brade. A role call vote was as follows:

Mark Agen	Todd Brade
Lyle Gillespie	Todd Brade
Todd Brade	Todd Brade
David Mellema	Todd Brade
Sharon Wolf	Todd Brade
Joshua Mellinger	Todd Brade
Rhett Lipscomb	Joshua Mellinger

Todd Brade was elected Council Vice-President

APPOINTMENTS:

- A motion to accept RFP's for the following positions was made by Rhett Lipscomb. There was no second to the motion. The motion failed.
- A motion to appoint the following positions was made by David Mellema and seconded by Todd Brade. Rhett Lipscomb opposed the motion. All other members voted in favor. The motion passed.

Borough Manager, Neil D. Vaughn
Borough Secretary/Treasurer, Wendy A. Keegan
Engineer, ARRO Consulting
Building Code Official, Neil D. Vaughn
Zoning Officer, Neil D. Vaughn
Code Enforcement Officer, Joseph Reali
Assistant Zoning Officer, Joseph Reali
Building Inspector, ARRO Consulting
Assistant Secretary, Rebecca Durnall
Solicitor, John S. Carnes, Jr.
Fire Marshal, Raymond Stackhouse
Emergency Management Coordinator, Scot Kreger
Borough Council Representative to Historic Commission, Mark Agen
Borough Council Representative to Parks & Recreation Commission, Todd Brade

COMMITTEE APPOINTMENTS:

President Wolf made the following appointments of Council Committees and Chairpersons:

Revitalization — Rhett Lipscomb—Chair, Sharon Wolf and Joshua Mellinger
Budget & Finance — Mark Agen—Chair, Todd Brade and Lyle Gillespie
Fire & EMS — Joshua Mellinger—Chair, Sharon Wolf and David Mellema

Community Life, Business Activity and Parks & Recreation—Todd Brade-Chair,
Rhett Lipscomb and Mark Agen
Property — David Mellema—Chair, Joshua Mellinger and Rhett Lipscomb
Projects — Lyle Gillespie—Chair, David Mellema and Todd Brade
Police — Sharon Wolf-Chair, Mark Agen and Lyle Gillespie

2020 MEETING SCHEDULE:

A motion to adopt the following 2020 Meeting Schedule was made by Todd Brade and seconded by Rhett Lipscomb. All in favor

- Borough Council – Third Monday of each month at 7:00 pm
- Committee Meeting – First Monday of each month at 7:00 pm
- Planning Commission – Last Thursday of each month at 7:00 pm
- Zoning Hearing Board – Will conduct hearings as required

PUBLIC COMMENTS:

None

COUNCIL COMMENTS:

None

ADJOURNMENT:

With there being no further business, the meeting was adjourned at 7:20 pm

Respectfully submitted,

Wendy A. Keegan
Borough Secretary