

**PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
Monday, October 21, 2019**

An Executive Session to discuss a legal matter was held at 6:30 pm

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present followed by a moment of silence

Council members present were: Charles Persch, Todd Brade, Rhett Lipscomb, Sharon Wolf, Lyle Gillespie, David Mellema and Mark Agen. Also present were Borough Secretary Wendy Keegan, Police Chief Brian Sheller, Mayor John Hagan and Solicitor John Carnes.

APPROVAL OF AGENDA:

A motion to approve the Agenda was made by Todd Brade and seconded by Rhett Lipscomb. All in favor.

APPROVAL OF MINUTES:

A motion to approve the minutes of the September 16, 2019, regular Council Meeting was made by Sharon Wolf and seconded by David Mellema. All in favor

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the September, 2019 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve the bills submitted, with the exception of the bill to Campbell, Durrant, Beatty, Palombo & Miller, was made by Todd Brade and seconded by Rhett Lipscomb. All in favor.

PUBLIC COMMENTS:

None

PUBLIC SAFETY REPORTS:

Police Chief’s Report Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall..

Fire Chief’s Report Robert Cazillo
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

PRESENTATION:

- Thomas Mellema presented his proposal for an Eagle Scout Project to erect a 30" flagpole in Minch Park. A motion to authorize Mr. Mellema to proceed with the project was made by Mark Agen and seconded by Rhett Lipscomb. All in favor.
- Finance Chairman Mark Agen presented the Draft 2020 Budget.

NEW BUSINESS:

- A motion to adopt Resolution No. 2019-11 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Authorizing and Approving the Sixth Supplemental General Reimbursement Agreement for Federal Aid Projects (Agreement No. 062492f) for Final Design for the West Bridge Street over Amtrak in the Borough of Parkesburg, Chester County Pennsylvania was made by Todd Brade and seconded by David Mellema. All in favor.
- A motion to adopt Resolution No. 2019-12 – A Resolution of the Borough of Parkesburg, Chester County, Pennsylvania Reducing Police Officer's Contribution to the "Police Pension Plan" for the Year 2020 was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.
- A motion to adopt Resolution No. 2019-13 – A Resolution of the Borough of Parkesburg, Chester County, Pennsylvania Approving the Release of the Retained Security of RGM Properties, LLC for Public Improvements in the Amount of \$11,357.50 with Respect to the Ocea Thomas - 3 Lot Subdivision (Lot #2) was made by Todd Brade and seconded by Rhett Libscome. All in favor.

UNFINISHED BUSINESS:

None

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Manager's Report—Neil D. Vaughn

A complete copy of the Manager's Report is on file in the Borough Hall.

Public Works Report—Theodore Toaltoan

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

The attendance was at the Halloween Parade and Fall Fest. The event went very well.

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

The Comprehensive Plan meeting scheduled for October 10th was canceled due to the fund raiser with the appearance of Tim Tibow. Halloween Parade was successful. Task force started on completion of the draft.

Budget & Finance — Mark Agen

No report.

Fire & EMS — Sharon Wolf

Budget not yet ready; meeting scheduled for October 22nd.

Community Life, Business Activity and Parks & Recreation — Todd Brade

Final Final Friday was a success; Christmas on Main will be held December 7th.

Property — David Mellema

No report.

Projects — Lyle Gillespie

No report.

Police — Charles Persch

Ongoing collection bargaining negotiations.

ANNOUNCEMENTS:

- 2018 audit is complete and available for review;
- PennDOT will be presenting on the Train Station site upgrades at the November 18th Council Meeting; and
- There will be a special meeting of Council in conjunction with the School District on November 19th for the School District to give an update on their activities

PUBLIC COMMENTS:

None

COUNCIL/MAYOR COMMENTS:

Todd Brade took photos of dog waste stations and put on website and Facebook

ADJOURNMENT:

A motion to adjourn was made by Sharon Wolf and seconded by Todd Brade. All in favor.

Respectfully submitted,

Wendy A. Keegan
Borough Secretary