

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**September 16, 2019 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present followed by a moment of silence

Council members present were: Charles Persch, Todd Brade, Rhett Lipscomb, Sharon Wolf, Lyle Gillespie, David Mellema and Mark Agen. Also present were Borough Secretary Wendy Keegan, Police Chief Brian Sheller, Mayor John Hagan and Solicitor John Carnes.

**APPROVAL OF AGENDA:**

After moving the motion to enact Ordinance No. 541 to after the approval of the bills, a motion to approve the Agenda was made by Mark Agen and seconded by David Mellema. All in favor.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the August 19, 2019, regular Council Meeting was made by Rhett Lipscomb and seconded by Sharon Wolf. All in favor

**TREASURER’S REPORT**—Wendy A. Keegan

A complete copy of the August, 2019 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Todd Brade and seconded by Rhett Lipscomb. All in favor.

**ORDINANCE NO. 541:**

- Douglas Rauch, Esquire, of Georgeadis Setley, updated Council on the process and terms for a construction loan for the W. Bridge Street Bridge project with Amtrak and PennDOT. A motion to enact Ordinance No. 541 – An Ordinance of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Setting Forth its Intent to Issue its General Obligation Note, Series of 2019, in the Aggregate Principal Amount of One Million Two Hundred Thousand Dollars (\$1,200,000) was made by Mark Agen and seconded by Todd Brade. A roll call was as follows:

Sharon Wolf	Aye	Mark Agen	Aye
David Mellema	Aye	Rhett Lipscomb	Nay
Todd Brade	Aye	Lyle Gillespie	Aye
Charles Persch	Aye		

The motion passed.

**PUBLIC COMMENTS:**

None

**PUBLIC SAFETY REPORTS:**

Police Chief's Report . . . . . Chief Brian Sheller  
A complete copy of the Police Chief's Report is on file in the Borough Hall..

Fire Chief's Report . . . . . Robert Cazillo  
A complete copy of the Fire Chief's Report is on file in the Borough Hall.

**SUBDIVISION/PLANNING COMMISSION:**

- Parkesburg Shopping Center request for extension until December 17, 2019  
A motion to approve an extension until December 17, 2019, was made by Todd Brade and seconded by Mark Agen. All in favor.
- PA American SALDO Application - Water Storage Tanks at Reservoir on Hamilton Avenue.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- A Motion to approve 2020 Minimum Municipal Obligations for Uniformed and Non-Uniformed Pension Plans was made by Mark Agen and seconded by Sharon Wolf. All in favor.
- A motion to enact Ordinance No. 540 – An Ordinance of the Borough of Parkesburg, Chester County, Pennsylvania, Amending Ordinance No. 511 of the Borough of Parkesburg (The Borough's Stormwater Management Ordinance), to Adopt a Definition "High Tunnel" and to Identify the Use Thereof as an Agricultural Related Activity Exempt upon Compliance with Specified Conditions was made by Todd Brade and seconded by Mark Agen.

A roll call was as follows:

Sharon Wolf	Aye	Mark Agen	Aye
David Mellema	Aye	Rhett Lipscomb	Aye
Todd Brade	Aye	Lyle Gillespie	Aye
Charles Persch	Aye		

The motion passed.

- Motion to authorize Actuarial Study of the Uniformed Pension Plan was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

**DEPARTMENT REPORTS:**

**Engineer's Report—ARRO Consulting**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—Joseph Reali**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

**Manager's Report—Neil D. Vaughn**

A complete copy of the Manager's Report is on file in the Borough Hall.

**Public Works Report—Theodore Toalton**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Marshal's Report—Raymond Stackhouse**

No report

**Mayor's Report—John P. Hagan, II**

No report.

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Revitalization — Rhett Lipscomb**

Comprehensive Plan meeting scheduled for September 17<sup>th</sup> at 7 pm; next meeting scheduled for October 10<sup>th</sup>; Lion's Club Halloween Parade began in 1945; Tim Tibow will be at The Point on October 10<sup>th</sup> for a fundraiser

**Budget & Finance — Mark Agen**

Draft budget will be presented at October 21<sup>st</sup> meeting

**Fire & EMS — Sharon Wolf**

Meeting scheduled for September 17<sup>th</sup>

**Community Life, Business Activity and Parks & Recreation — Todd Brade**

Successful Final Friday; Park & Rec Commission to meet at the end of the month

**Property — David Mellema**

Working on pricing for Public Works building

**Projects — Lyle Gillespie**

Sorting out W. Bridge Street Bridge project

**Police — Charles Persch**

Ongoing collection bargaining negotiations

**PUBLIC COMMENTS:**

None

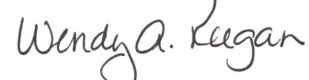
**COUNCIL/MAYOR COMMENTS:**

Todd Brade took photos of dog waste stations and put on website and Facebook

**ADJOURNMENT:**

A motion to adjourn was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary