

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
July 15, 2019 – 7:00 p.m.

An Executive Session was held immediately preceding the Regular Meeting.

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present following by a moment of silence

Council members present were: Charles Persch, Todd Brade, Rhett Lipscomb,, Sharon Wolf, Lyle Gillespie and Mark Agen. Also present were Borough Secretary Wendy Keegan, Police Chief Brian Sheller, Mayor John Hagan and Solicitor John Carnes. Council Member David Mellema was absent.

APPROVAL OF AGENDA:

A motion to approve the Agenda was made by Todd Brade and seconded by Rhett Lipscomb. All in favor.

APPROVAL OF MINUTES:

A motion to approve the minutes of the June 17, 2019 regular Council Meeting was made by Mark Agen and seconded by Sharon Wolf. All in favor

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the June, 2019 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve all the bills submitted was made by Mark Agen and seconded by Sharon Wolf. All in favor.

PUBLIC SAFETY REPORTS:

Police Chief’s Report Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report Robert Cazillo
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- A motion to appoint the following members to the Parkesburg Historical Commission was made by Mark Agen and seconded by Todd Brade. All in favor.
 - Gerry Treadway to a 3 Year Term (Expiring 7/15/2022)
 - Joseph Reali to a 2 Year (Expiring 7/15/2021)
 - Jack Mariano to a 3 Year Term (Expiring 7/15/2022)
 - Joseph Shenk to a 2 Year Term (Expiring 7/15/2021)

- A motion to appoint the following members to the Parkesburg Parks and Recreation Commission was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.
 - Nina Holman to a 3 Year Term (Expiring 7/15/2022)
 - Sarah Dougherty to a 3 Year Term (Expiring 7/15/2022)
- A motion to adopt Resolution No. 2019-08 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Declaring its Intent to Follow the Schedules and Procedures for the Disposition of Records as Set Forth in the Municipal Records Manual Approved on December 16, 2008 (As Amended March 28, 2019) was made by Todd Brade and seconded by Rhett Lipscomb. All in favor.
- A motion to adopt Resolution No. 2019-09 – A Resolution of the Borough Council of the Borough of Parkesburg, Chester County, Pennsylvania, for the Destruction of Specific Records was made by Mark Agen and seconded by Rhett Lipscomb. All in favor.

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Manager's Report—Neil D. Vaughn

A complete copy of the Manager's Report is on file in the Borough Hall.

Public Works Report—Theodore Toalton

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

No report. Mayor Hagan state that Community Day was a good event filled with positive energy.

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

Revitalization meeting was canceled this month because of weather - the next meeting will be in late August for review and 9.12 meeting; Basketball Tourney went well - tee shirts given out - plans to make it an annual event in March 2020; Lions Club picnic was successful

Budget & Finance — Mark Agen

Working on a loan package for the bridge.

Fire & EMS — Sharon Wolf

No report

Community Life, Business Activity and Parks & Recreation — Todd Brade

Final Friday was canceled due to the weather

Property — David Mellema

No report

Projects — Lyle Gillespie

No report

Police — Charles Persch

No report

PUBLIC COMMENTS:

None

COUNCIL/MAYOR COMMENTS:

- A new barber shop opened on W. 1st Avenue

ADJOURNMENT:

A motion to adjourn was made by Todd Brade and seconded by Lyle Gillespie. All in favor.

Respectfully submitted,

Wendy A. Keegan
Borough Secretary