

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
December 17, 2018 – 7:00 p.m.

An Executive Session was held immediately preceding the Council Meeting

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present

Council members present were: Charles Persch, Todd Brade, Rhett Lipscomb, Sharon Wolf, Anthony Rife, David Mellema and Mark Agen. Also present were Borough Secretary Wendy Keegan, Mayor John Hagan, Police Chief Brian Sheller and Solicitor John Carnes.

APPROVAL OF AGENDA:

After moving the presentation of the Parkesburg Lion’s Club to the January meeting, a motion to approve the Agenda was made by Mark Agen and seconded by Tony Rife. All in favor.

APPROVAL OF MINUTES:

A motion to approve the minutes of the November 19, 2018 regular Council Meeting was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the November, 2018 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: With the exception of the bill to the Brandywine SPCA, a motion to approve all the bills submitted was made by Mark Agen and seconded by Todd Brade. All in favor.

PUBLIC SAFETY REPORTS:

Police Chief’s Report Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report Robert Cazillo
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

SUBDIVISION/PLANNING COMMISSION

- Parkesburg Shopping Center – Request for extension of review period until March 19, 2019 – A motion to approve an extension of the review period until March 19, 2019, was made by Rhett Lipscomb and seconded by Tony Rife. All in favor.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- A motion to adopt 2019 Budget was made by Mark Agen and seconded by Todd Brade. All in favor.
- A motion to enact Ordinance No. 534 – An Ordinance of Parkesburg Borough, Chester County, Pennsylvania, Establishing Taxes and Fixing Tax Rates for the Fiscal Year 2019 was made by Todd Brade and seconded by Sharon Wolf. All in favor.
- A motion to enact Ordinance No. 535 – An Ordinance of Parkesburg Borough, Chester County, Pennsylvania, Adopting the Master Plan and Trust Currently Administered by the Pennsylvania State Association of Boroughs Municipal Retirement Trust, Effective as of January 1, 2019 was made by Mark Agen and seconded by David Mellema. All in favor.
- A motion to enact Ordinance No. 536 – An Ordinance of the Borough of Parkesburg, Chester County, Pennsylvania Amending the Police Pension Plan to Include an Act 44 Retirement Program for Non-Bargaining Unit Police Officers was made by Todd Brade and seconded by Rhett Lipscomb. All in favor.
- A motion to adopt Resolution No. 2018-13 – A Resolution of Parkesburg Borough, Chester County, Pennsylvania, Authorizing the Increase of Municipal Trash Fees was made by Todd Brade and seconded by Sharon Wolf. All in favor.
- A motion to adopt Resolution No. 2018-14 – A Resolution Authorizing the Issuance and Sale of a Tax and Revenue Anticipation Note, Series of 2019, of the Borough of Parkesburg in an Aggregate Principal Amount of up to \$475,000.00; Establishing the Terms, Conditions and Form of Such Note, Accepting a Proposal to Purchase the Note; Providing Security and Establishing a Sinking Fund for the Note; Authorizing Certain Officials to Execute and Deliver the Note and to Prepare and File Certain Certificates and Other Proceedings; and Authorizing Other Necessary Action was made by Mark Agen and seconded by Sharon Wolf. Rhett Lipscomb opposed the motion. All other members voted in favor. The motion carried.
- A motion to approve Chief Brian Sheller's Contract was made by Rhett Lipscomb and seconded by David Mellema. All in favor .

- A motion to enter into a contract with Brandywine SPCA was made by Tony Rife and seconded by David Mellema. Rhett Lipscomb opposed the motion. All other members voted in favor. The motion carried.

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Manager's Report—Neil D. Vaughn

A complete copy of the Manager's Report is on file in the Borough Hall.

- Will contract with the Chester County Intermediate Unit for IT services;
- ARRO will be handling the building permits and inspections;
- The W. Bridge Street bridge is moving forward – contract with WSP was extended for one year;
- Safety Committee has been set up – will save the Borough 5% on workers compensation insurance

Public Works Report—Theodore Toaltoan

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

Mayor Hagan read about the history of Christmas.

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

Meeting with the stakeholders was held on December 13th; open house will be held on January 10th at the Point; expecting 120 to 175 people to attend

Budget & Finance — Mark Agen

2019 budget has been approved

Fire & EMS — Sharon Wolf

The Fire Department is having trouble with the expenses of the EMS – needs more support from residents; still working on 2019 goal; grant monies are available

Community Life, Business Activity and Parks & Recreation — Todd Brade

Christmas on Main Street was a success; Christmas parade was canceled due to rain – floats were still judged – winners were J-Dog and Hidden Valley Storage; Santa was at the firehouse – approximately 20 children attended

Property — David Mellema

Putting together costs for public works building

Projects — Tony Rife

Town Hall meeting with Andy Dinniman scheduled for January 28th

Police — Charles Persch

No report

PUBLIC COMMENTS:

None

COUNCIL COMMENTS:

None

ADJOURNMENT:

A motion to adjourn was made by Mark Agen and seconded by Todd Brade. All in favor

Respectfully submitted,

Wendy A. Keegan
Borough Secretary