

**PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
November 19, 2018 – 7:00 p.m.**

An Executive Session was held immediately preceding the Council Meeting

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present

Council members present were: Charles Persch, Todd Brade, Rhett Lipscomb, Sharon Wolf, Anthony Rife and Mark Agen. Also present were Borough Secretary Wendy Keegan, Mayor John Hagan, Police Chief Brian Sheller and Solicitor John Carnes. Council Member David Mellema was absent

APPROVAL OF AGENDA:

A motion to approve the Agenda was made by Todd Brade and seconded by Mark Agen. All in favor.

APPROVAL OF MINUTES:

A motion to approve the minutes of the October 15, 2018 regular Council Meeting was made by Sharon Wolf and seconded by Mark Agen. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the October, 2018 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve all the bills submitted was made by Mark Agen and seconded by Tony Rife. All in favor.

PRESENTATION:

- Maximilian Green from Boy Scout Troop 16 presented a proposal for an Eagle Scout project. Max would like to build 4 to 6 picnic tables for the pavilion at Minch Park. He will hold fund raisers to create a budget.

PUBLIC SAFETY REPORTS:

Police Chief’s Report. Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. Robert Cazillo
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- A motion to enact Ordinance No. 533 - An Ordinance of the Borough of Parkesburg Adopting Regulations Governing the Use of Consumer Grade Fireworks in the Borough of Parkesburg and Providing Penalties for Violations of Such Regulations and Also Addressing the Permitting of Display Fireworks in the Borough of Parkesburg was made by Todd Brade and seconded by Rhett Lipscomb. Charles Persch opposed the motion. All other members approved. The motion carried.
- A motion to appoint Neil Vaughn and the Building Code Official and ARRO Consulting the Building Inspector was made by Rhett Lipscomb and scoded by Todd Brade. All in favor.
- A motion to adopt Resolution No. 2018-11 – Authorizing the Issuance and Sale of a Tax and Revenue Anticipation Note, Series A of 2018, of the Borough of Parkesburg in an Aggregate Principal Amount of up to \$245,000.00; Establishing the Terms, Conditions and Form of Such Note, Accepting a Proposal to Purchase the Note; Providing Security and Establishing a Sinking Fund for the Note; Authorizing Certain Officials to Execute and Deliver the Note and to Prepare and File Certain Certificates and Other Proceedings; and Authorizing Other Necessary Action was made by Mark Agen and seconded by Tony Rife. Rhett Lipscomb opposed the motion. All other members approved. The motion carried.

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Building Code Official's Report—John Coldiron

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Joseph Reali

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Manager's Report—Neil D. Vaughn

A complete copy of the Manager's Report is on file in the Borough Hall.

- A request for photos to be used on the website has been posted on the website;
- The VFW Christmas Parade is scheduled for 12/16 at 1:30 pm
- W. Bridge Street Bridge Update – received reimbursement of \$52,000; Anticipated cost is \$5.8 million;
- Chester Valley Trail West Update;
- November 15th Snow Event – Mr. Vaughn publicly thanked Sadsbury Township and East Marlborough Township for their help plowing. Mr. Vaughn will send letters to both townships.

Public Works Report—Theodore Toalton

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

No report.

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

Comprehensive Task Force met on the 8th and came up with stakeholders; there will be an open house at the Parkesburg Point for comprehensive plan.

Budget & Finance — Mark Agen

We will be applying for a TRAN for the end of the year; bridge project coming together; the budget will be advertised; \$5 increase in trash fees.

Fire & EMS — Sharon Wolf

The Fire Department is working on their goals for 2019

Community Life, Business Activity and Parks & Recreation — Todd Brade

Parkesburg residents attended a Chester County Trail meeting in Caln Township – there was concerns about parking on Main Street – parking will not be impacted;

Property — David Mellema

No report

Projects — Tony Rife

Boy Scouts collected over 1000 food items during their food drive

Police — Charles Persch

No report

PUBLIC COMMENTS:

None

COUNCIL COMMENTS:

None

ADJOURNMENT:

A motion to adjourn was made by Mark Agen and seconded by Todd Brade. All in favor

Respectfully submitted,

Wendy A. Keegan
Borough Secretary