

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
September 17, 2018 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present

Council members present were: Charles Persch, Todd Brade, Rhett Lipscomb, Sharon Wolf and Mark Agen. Also present were Borough Secretary Wendy Keegan, Mayor John Hagan, Police Chief Brian Sheller and Solicitor John Carnes. Council Member Anthony Rife was absent.

CONTINUANCE OF CONDITIONAL USE HEARING

Church Street, LLC – Request for conditional use to convert existing building from a car wash to a self-service Laundromat

A motion by Council to approve the conditional use plan for Church Street, LLC as defined both in the initial inland design, multi-point letter and the ARRO Engineering response to said letter, incorporating all of the exhibits submitted here today and at the prior meeting, and will exercise and accept Article 2 of the \$2000.00 in lieu of fee that will be dedicated to Parks and Recreation was made by Todd Brade and seconded by David Mellema. All in favor.

The Conditional Use Hearing was closed.

COUNCIL MEETING

APPROVAL OF AGENDA:

A motion to approve the Agenda was made by Todd Brade and seconded by Mark Agen. All in favor.

APPROVAL OF MINUTES:

A motion to approve the minutes of the August 20, 2018 regular Council Meeting was made by Sharon Wolf and seconded by Rhett Lipscomb. All in favor.

TREASURER'S REPORT—Wendy A. Keegan

A complete copy of the August, 2018 Treasurer's Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion hold the payment to WSP, Inc. and to approve all other bills submitted was made by Mark Agen and seconded by Todd Brade. All in favor.

PUBLIC SAFETY REPORTS:

Police Chief's Report. Chief Brian Sheller
A complete copy of the Police Chief's Report is on file in the Borough Hall.

Fire Chief's Report. Robert Cazillo
A complete copy of the Fire Chief's Report is on file in the Borough Hall.

PLANNING COMMISSION/SUBDIVISION:

- Motion to appoint Jim Thomas to the Planning Commission was made by Sharon Wolf and seconded by Mark Agen. All in favor

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Building Code Official's Report—John Coldiron

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—John Coldiron

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Public Works Report—Theodore Toalton

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

No report.

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall. Mr. Carnes explained the W. Bridge Street Bridge time line and Norfolk Southern

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

Received email from Chester County Planning Commission that the grant was approved - Borough's share will be \$17,556; task force meeting scheduled for October 11th - county will send out documents before meeting and keep the Borough updated

Budget & Finance — Mark Agen

2019 Budget will be presented at the 10/15 meeting; will be applying for TAN for January

Fire & EMS — Sharon Wolf

Meeting scheduled for tomorrow; information on curfew and fire call whistle will be put on the website

Community Life, Business Activity and Parks & Recreation — Todd Brade

Final Friday on the 28th and the community yard sale on the 29th

Property — David Mellema

Meeting with Joe Reali regarding the public works building

Projects — Tony Rife

No report

Police — Charles Persch

No report

PUBLIC COMMENTS:

- Deanna Blevins of W. 2nd Avenue voiced her concerns about water flowing down 2nd Avenue and onto her sidewalk which is causing deterioration. Mr. Reali will look into the matter.

COUNCIL COMMENTS:

- Mark Agen recognized Joe Reali for his great work during the absence of a borough manager

ADJOURNMENT:

At 8:00 pm a motion to adjourn was made by Todd Brade and seconded by Rhett Lipscomb. All in favor

Respectfully submitted,

Wendy A. Keegan
Borough Secretary