

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
August 20, 2018 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present

Council members present were: Charles Persch, Todd Brade, Rhett Lipscomb, Sharon Wolf, David Mellema and Mark Agen. Also present were Borough Secretary Wendy Keegan, Mayor John Hagan, Police Sergeant Richard Moran and Solicitor John Carnes. Council Member Anthony Rife was absent.

APPROVAL OF AGENDA:

After changing the Property Committee Chair to David Mellema and the Fire/EMS Chair to Sharon Wolf, a motion to approve the Agenda was made by Todd Brade and seconded by Sharon Wolf. All in favor.

APPROVAL OF MINUTES:

After a change to the vote regarding the Joanne Nolan lien wherein Todd Brade voted in favor of the motion, a motion to approve the minutes of the June 18, 2018 regular Council Meeting was made by Sharon Wolf and seconded by Mark Agen. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the July 2018 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion hold the payment to WSP, Inc. until the solicitor can get information on the reimbursement from PennDOT and to approve all other bills submitted was made by Mark Agen and seconded by Rhett Lipscomb . All in favor.

PUBLIC SAFETY REPORTS:

Police Chief’s Report. Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. Robert Cazillo
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- A motion to adopt Resolution No. 2018-07 – A Resolution Appointing Neil D. Vaughn as Parkesburg Borough Manager was made by Mark Agen and seconded by Rhett Lipscomb. All in favor

- A motion to approve the application for handicapped parking in the 500 block of W. 2nd Avenue was made by Todd Brade and seconded by Mark Agen. All in favor.
- A motion to appoint David Bashore as the Planning Commission Chair was made by Rhett Lipscomb and seconded by Mark Agen. All in favor

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Building Code Official's Report—John Coldiron

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—John Coldiron

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Public Works Report

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

No report

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

Ten people needed for Comprehensive Plan Task Force; meeting scheduled for October 11th with the Planning Commission

Budget & Finance — Mark Agen

Working on 2019 budget

Fire & EMS — Sharon Wolf

Meeting scheduled for August 21st

Community Life, Business Activity and Parks & Recreation — Todd Brade
Final Friday will be the “Dog Days of Summer”; Community Day report was read

Property — David Mellema
Looking at ways to house the Public Works department

Projects — Tony Rife
No report

Police — Charles Persch
National Night Out was postponed due to rain

PUBLIC COMMENTS:

- Kate Thomas of Main Street questioned where the police department phone number is located on the website
- Rhett Lipscomb of Strasburg Avenue updated council that the dogs are still running loose. Sgt. Moran requested to call the police when the dogs are seen and the police will cite the owners

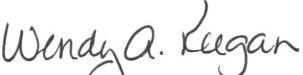
COUNCIL COMMENTS:

- Mark Agen recognized two students from Octorara High School, Ben Mellema and Jared Dagney, who participated in the Young Physicists Tournament in Beijing, China

ADJOURNMENT:

A motion to adjourn at 8:00 pm was made by Todd Brade and seconded by Mark Agen.
All in favor

Respectfully submitted,


Wendy A. Keegan
Borough Secretary