

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**July 16, 2018 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by Vice-President Todd Brade

The Pledge of Allegiance to the Flag by all present

Council members present were: Todd Brade, Rhett Lipscomb, Sharon Wolf, Mark Agen and Tony Rife. Also present were Borough Manager James Thomas, Borough Secretary Wendy Keegan, Mayor John Hagan, Police Chief Brian Sheller and Solicitor John Carnes. Council President Charles Persch was absent.

**CONDITIONAL USE HEARING**

Church Street, LLC – Request for conditional use to convert existing building from a car wash to a self-service Laundromat

There were no public comments

The Hearing was continued until August 6, 2018 at 7:00 pm

**APPROVAL OF AGENDA:**

A motion to approve the Agenda was made by Tony Rife and seconded by Rhett Lipscomb. All in favor.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the June 18, 2018 regular Council Meeting was made by Sharon Wolf and seconded by Mark Agen. All in favor.

**TREASURER’S REPORT**—Wendy A. Keegan

A motion to approve the Treasurer’s Report was made by Sharon Wolf and seconded by Mark Agen. All in favor. A complete copy of the June 2018 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Mark Agen and seconded by Tony Rife. All in favor.

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Chief Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. . . . . Robert Cazillo  
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

**PRESENTATION:**

- Residents of Parkesburg School Apartments – Dog Ordinance. Rhett Lipscomb was present to voice her concerns regarding dogs running loose in the Borough. A dog charged at Ms. Lipscomb in her apartment complex. Ms. Lipscomb called police and was told there was nothing they could do. Ms. Lipscomb wants council to look into the situation.

**PLANNING COMMISSION/SUBDIVISION:**

- Maple Alley, LLC – Request for two (2) month extension of time to submit the Financial Security Agreement. Dennis Crook was present to request an extension of 2 months to submit a Financial Security Agreement. After discussion, a motion to approve a two (2) month extension to submit a Financial Security Agreement was made by Rhett Lipscomb and seconded by Todd Brade. Rhett Lipscomb and Todd Brade favored the motion. Sharon Wolf, Mark Agen and Tony Rife opposed. The motion did not carry.

A motion to adopt Resolution 2018-04 – A Resolution and Decision of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Denying Any Further Extension of Time to the Developer, Maple Alley, LLC to Obtain a Financial Security Agreement for Public Improvements (Supported by Financial Security) and Noting that the Developer Has Failed to Comply with Conditions of Approval and Provisions of the Governing Ordinances as Required by the Borough's Conditional Approval – Which Constitute Grounds for a Turn-Down was made by Sharon Wolf and seconded by Mark Agen. Sharon Wolf, Mark Agen and Tony Rife favored the motion. Rhett Lipscomb and Todd Brade opposed. The motion carried.

**UNFINISHED BUSINESS:**

- Joanne Nolan – Request to waive interest on 1996 trash lien entered against her property. Solicitor Carnes explained that the lien had become null and void after 20 years unless it was reinstated by the Borough. After discussion a motion to waive the lien plus interest was made by Mark Agen and seconded by Sharon Wolf. Mark Agen, Sharon Wolf, Todd Brade and Tony Rife favored the motion. Rhett Lipscomb opposed. The motion carried.

**NEW BUSINESS:**

- Appointment of Council Member to fill the seat vacated by Scot Kreger. Larry Agulnick and David Mellema spoke to council regarding their desire to serve. Council broke to hold a short executive session. When council reconvened a motion to appoint David Mellema to fill the vacated seat was made by Sharon Wolf and seconded by Mark Agen. All in favor. Mayor Hagan swore in Mr. Mellema.

**DEPARTMENT REPORTS:**

**Engineer's Report—ARRO Consulting**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—John Coldiron**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

Working on walking trail; bids will be going out for 5<sup>th</sup> and 6<sup>th</sup> Avenues paving

**Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Marshal's Report—Raymond Stackhouse**

No report

**Mayor's Report—John P. Hagan, II**

No report

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall

**COMMITTEE REPORTS:**

**Revitalization — Rhett Lipscomb**

Comprehensive Plan committee meetings with the County Planning Commission will be held on the 2<sup>nd</sup> Thursday of each month; looking for residents to join the committee

**Budget & Finance — Mark Agen**

The Treasurer's Report will now show what is to be reimbursed by the PennDOT on the W. Bridge Street Bridge.

**Fire & EMS**

No report

**Community Life, Business Activity and Parks & Recreation — Todd Brade**

No report

**Property — Sharon Wolf**

Successful Community Day – waiting on final figures for donations; ARRO is working on bids for paving 5<sup>th</sup> and 6<sup>th</sup> Avenues

**Projects — Tony Rife**

No report

**Police — Charles Persch**

No report

**PUBLIC COMMENTS:**

- Kay Thomas of Main Street voiced her concerns that the Chester County Trail proposed on Main Street could cause security problems and will take away parking

**COUNCIL COMMENTS:**

- Mark Agen thanked Jim Thomas for his service to the Borough

**ADJOURNMENT:**

The meeting was adjourned at 10:00 pm.

Respectfully submitted,

Wendy A. Keegan  
Borough Secretary