

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
June 18, 2018 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present

Council members present were: Charles Persch, Rhett Lipscomb, Sharon Wolf, Mark Agen, Todd Brade and Scot Kreger. Also present were Borough Manager James Thomas, Borough Secretary Wendy Keegan, Mayor John Hagan, Police Chief Brian Sheller and Solicitor John Carnes. Council Member Anthony Rife was absent.

APPROVAL OF AGENDA:

A motion to approve the Agenda was made by Rhett Lipscomb and seconded by Todd Brade. All in favor.

APPROVAL OF MINUTES:

After making two changes, a motion to approve the minutes of the May 21, 2018 regular Council Meeting was made by Scot Kreger and seconded by Mark Agen. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the May 2018 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve the bills submitted was made by Scot Kreger and seconded by Mark Agen. All in favor.

PUBLIC SAFETY REPORTS:

Police Chief’s Report. Chief Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. Robert Cazillo
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

PLANNING COMMISSION/SUBDIVISION:

- Parkesburg Shopping Center - Request for 90 day extension of review period. A motion to approve an extension of the review period until September 18, 2018 was made by Scot Kreger and seconded by Mark Agen. All in favor .
- RGM Properties - Financial Security Agreement. A motion to approve the Financial Security Agreement was made by Todd Brade and seconded by Rhett Lipscomb. All I favor.

UNFINISHED BUSINESS:

- Comprehensive Plan Committee. Committee members will consist of Rhett Lipscomb, Sharon Wolf and Todd Brade along with several borough residents.

NEW BUSINESS:

- Scot Kreger tendered his resignation from the Borough Council effective July 1, 2018. A motion to accept Mr. Kreger's resignation was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

DEPARTMENT REPORTS:

Engineer's Report—ARRO Consulting

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Building Code Official's Report—John Coldiron

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—John Coldiron

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Manager's Report—L. James Thomas

Working on walking trail; spoke about federal lawsuit on behalf of municipalities regarding the opioid crisis; will provide Council with stormwater report from ARRO regarding Two Weeks, LLC

Public Works Report—L. James Thomas

A complete copy of the Public Works Report is on file in the Borough Hall.

Fire Marshal's Report—Raymond Stackhouse

No report

Mayor's Report—John P. Hagan, II

No report

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall

COMMITTEE REPORTS:

Revitalization — Rhett Lipscomb

Letter to be sent to Susan Elks finalizing agreement

Budget & Finance — Mark Agen

Budget looks good; will put annual and quarterly budget reports on website

Fire & EMS — Scot Kreger

No report

Community Life, Business Activity and Parks & Recreation — Todd Brade

Final Friday will be held June 29th and Community Day July 7th

Property — Sharon Wolf

More flyers for Community Day; status of paving 5th and 6th Avenues; would like a list of grants accessed

Projects — Tony Rife

No report

Police — Charles Persch

No report

PUBLIC COMMENTS:

None

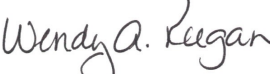
COUNCIL COMMENTS:

None

ADJOURNMENT:

With there being no further business a motion to adjourn was made by Scot Kreger and seconded by Rhett Lipscomb. All in favor. The meeting was adjourned at 8:30 pm.

Respectfully submitted,


Wendy A. Keegan
Borough Secretary