

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
May 21, 2018 - 7:00 p.m.

The meeting was called to order at 7:00 p.m. with The Pledge of Allegiance to the Flag.

John S. Carnes, Jr. assumed the duties of Secretary in Borough Secretary, Wendy Keegan's, absence.

The first item of business was the roll call. Council members present were: Rhett Lipscomb, Mark Agen, Todd Brade, Scot Kreger and Anthony Rife. Also present were Borough Manager James Thomas, Mayor John Hagan, Police Chief Brian Sheller and Solicitor John Carnes.

APPROVAL OF MINUTES:

A motion was made by Tony Rife seconded by Rhett Lipscomb. All in favor.

TREASURER'S REPORT - Wendy A. Keegan

John Carnes read a complete copy of the April, 2018 Treasurer's Report which is on file in the Borough Hall. A question was raised regarding the use of funds withdrawn from the Highway aid in the amount of \$3,490.56. This question was raised by Rhett Lipscomb and needs to be addressed.

APPROVAL OF BILLS: A motion to approve the bills submitted was made by Scot Kreger and seconded by Mark Agen. All in favor.

PUBLIC SAFETY REPORTS:

Police Chief's Report. Chief Brian Sheller
A complete copy of the Police Chief's Report is on file in the Borough Hall.

Fire Chief's Report. Robert Cazillo
A complete copy of the fire Chief's Report is on file in the Borough Hall.

PRESENTATION:

- Susan Elks and Kevin Myers made a presentation of the Chester County Planning Commission and their ability to assist with the development of the Comprehensive Plan. Susan Oaks identified the procedures for obtaining grant funds and schedule of same and identified that staff should be available to start on this project in October. Further information could be supplied on June 4, 2018.
- Don Vymazal from Senator Dinniman's office also made a presentation and discussed the train station and status of same and efforts being made behind the scenes are pressing forward.

PLANNING COMMISSION:

- Request for Waivers for a smaller pipe approved by the Borough Engineer sufficient for the Parkesburg Point Skate Park. Based upon a recommendation, a motion was made by Mark Agen and seconded by Rhett Lipscomb to accept the proposed Waivers. All in favor.

UNFINISHED BUSINESS:

- Jim Thomas tendered letter of intent to retire with an effective date of July 31, 2018. Jim further acknowledged his willingness to assist in any way possible. Mayor Hagan issued a thank you to Jim Thomas and a motion was made by Rhett Lipscomb seconded by Anthony Rife to accept Jim Thomas' tendered letter of intent to retire. In a voice vote, all were in favor to accept the resignation of Borough Manager, Jim Thomas. Mayor Hagan, as a statement of his support for Jim Thomas registered his "objection".

DEPARTMENT REPORTS:

Engineer's Report ARRO Consulting
A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report ARRO Consulting
A complete copy of Zoning Officer's Report is on file in the Borough Hall.

Building Code Official's Report John Coldiron
No Report.

Code Enforcement Officer's Report Joseph Reali
A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall. Mr. Reali also referenced various improvements in the Borough with significant upgrades taking place throughout the Borough.

Manager's Report James Thomas
Jim Thomas referenced further developments for the Parkesburg Shopping Center. Jim Thomas brought up the request for an extension from Randy White regarding the Parke Mansion Estates project seeking a further one (1) year request for extension provided under the MPC §508 from July 3, 2018 until July 3, 2019. There was discussion about the townhouse project and 500 unit apartment complex and moving forward to develop the property. A motion was made by Anthony Rife seconded by Scot Kreger to grant the one (1) year extension as requested to July 3, 2019.

Jim Thomas then referenced the fact that the Carl Chetty subdivision bond would expire on July 16, 2018 and placed Council on notice of same regarding this. John Carnes, Solicitor, responded to the request about the situation by noting he needed to have a discussion with Michael Bingham and would follow up.

Solicitor's Report John S. Carnes, Jr.
John Carnes mentioned that the Borough had recently received a Conditional Use Application to convert the Zeke's Car Wash to a Laundromat and that notice would be sent to the Planning Commission to review this and a public hearing would then be heard before the Borough Council in timely fashion with notice to be placed in the newspaper. A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Revitalization Rhett Lipscomb
Rhett Lipscomb noted that it was a pleasure to be working with County Planning Commission regarding various options.

Budget & Finance Mark Agen
Mark Agen stated that funds are coming in.

Fire & EMS Scot Kreger
Scot Kreger reported that Keystone and Valley reached an agreement for finalizing EMS service being provided by Valley Township and further that the details of fire service are to be worked out.

Community Life, Business Activity & Parks & Recreation. Todd Brade
Todd Brade commented that the Memorial Day Parade had a good turnout and heard nothing but positive comments from those that participated.

Projects Anthony Rife
Anthony Rife commented about the train station and the positive relationship with the VFW.

PUBLIC COMMENTS:

There were no public comments.

COUNCIL COMMENTS:

- Mayor Hagan confirmed that the Borough has had a positive relationship with the VFV going back over sixty (60) years.

ADJOURNMENT:

The meeting adjourned at approximately 8:06 p.m. for Executive Session to discuss legal matters involving litigation.