

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**March 19, 2018 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Charles Persch

The Pledge of Allegiance to the Flag by all present

Council members present were: Charles Persch, Rhett Lipscomb, Sharon Wolf, Mark Agen, Todd Brade, Scot Kreger and Anthony Rife. Also present were Borough Manager James Thomas, Borough Secretary Wendy Keegan, Mayor John Hagan, Police Chief Brian Sheller and Solicitor John Carnes.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the February 19, 2018 regular Council Meeting was made by Scott Kreger and seconded by Mark Agen. All in favor.

**TREASURER’S REPORT—Wendy A. Keegan**

A complete copy of the February 2018 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Rhett Lipscomb and seconded by Mark Agen. All in favor.

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Chief Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. . . . . Robert Cazillo  
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

**PRESENTATION:**

- Wayne Grafton, The Grafton Association – Mr. Grafton explained the need to update the Borough’s Comprehensive Plan
- Parkesburg Action Committee – Final Fridays – Tina O’Connor questioned the \$600 monthly charge to hold Final Fridays and what the committee can do to help alleviate that amount

**SUBDIVISION/PLANNING COMMISSION:**

- Parkesburg Shopping Center – Request for extension of review period. A motion to approve an extension of the review period until June 19, 2018, was made by Scot Kreger and seconded by Rhett Lipscomb. All in favor.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- A motion to adopt Resolution 2018-01 - A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, to Amend Resolution No. 2007-13 at Section 4 to Reflect the \$4.50 Charge for Each Permit Issued was made by Todd Brade and seconded by Scot Kreger. All in favor.

**DEPARTMENT REPORTS:**

**Engineer's Report—ARRO Consulting**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—John Coldiron**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

A training for council will be held at the police training center in Coatesville; PAWC will be installing water and sewer lines on 5<sup>th</sup> and 6<sup>th</sup> Avenues; Action Committee will be hold their Spring Clean-Up on Saturday, April 14<sup>th</sup> – bags, vests and gloves will be supplied by the Borough.

- A motion to approve the Memorandum of Understanding for the use of the firing range at the Training Center in Coatesville as made by Scot Kreger and seconded by Rhett Lipscomb. All in favor.

**Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Marshal's Report—Raymond Stackhouse**

No report

**Mayor's Report—John P. Hagan, II**

The Mayor signed a Proclamation supporting April, 2018, as PA 811's "Safe Digging Month"

**Solicitor's Report**—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall. Two zoning hearings will be held on March.

**COMMITTEE REPORTS:**

**Revitalization — Rhett Lipscomb**

Spoke about the need for a new Comprehensive Plan

**Budget & Finance — Mark Agen**

Tax bills are out – monies are coming in; working on grant proposal for walking trail in Minch Park

**Fire & EMS — Scot Kreger**

No report

**Community Life, Business Activity and Parks & Recreation — Todd Brade**

Spoke about the Chester County Trail Meeting

**Property — Sharon Wolf**

Cold patch is not holding up

**Projects — Tony Rife**

Spoke about Chester County Trail Meeting

**Police — Charles Persch**

No report

**PUBLIC COMMENTS:**

None

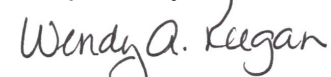
**COUNCIL COMMENTS:**

None

**ADJOURNMENT:**

With there being no further business the meeting was adjourned at 8:30 pm.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary