

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**October 16, 2017 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Kathleen Rick

The Pledge of Allegiance to the Flag by all present

Council members present were: Kathleen Rick, Rhett Lipscomb, Joseph Dynesko, Sharon Wolf, Charles Persch and Mark Agen. Also present were, Mayor John Hagan, Borough Manager James Thomas, Borough Secretary Wendy Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Council Member Willard Marsh was absent.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Charles Persch and seconded by Sharon Wolf. All in favor.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the September 18, 2017 meeting was made by Mark Agen and seconded by Rhett Lipscomb. All in favor.

**TREASURER’S REPORT—Wendy A. Keegan**

A complete copy of the September, 2017 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Sharon Wolf and seconded by Mark Agen. All in favor.

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Chief Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. . . . . Robert Cazillo  
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

**PRESENTATION:**

- Alan Jarvis, Esquire – Zeke’s Car Wash at 103 N. Church Street. Mr. Jarvis requested Council’s opinion on a change of use to a Laundromat.]
- 2018 Draft Budget – Mark Agen presented the first draft of the 2018 budget.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- A motion to adopt Resolution No. 2017-10 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Authorizing an Application to the Pennsylvania Municipal Assistance Program was made by Charles Persch and seconded by Mark Agen. All in favor.

**DEPARTMENT REPORTS:**

**Engineer's Report—ARRO Consulting**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—John Coldiron**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

No report.

**Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Marshal's Report—Raymond Stackhouse**

No report.

**Mayor's Report—John P. Hagan, II**

Mr. Hagan reported the speed related auto accident fatalities in Pennsylvania are the 4<sup>th</sup> in country.

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation— Willard Marsh**

No report

**Progress & Development—Sharon Wolf**

Community Day will be held on Saturday, July 7<sup>th</sup>, with fireworks; 2 board members have been appointed.

**Streets & Property—Joseph Dynesko**

No report

**Finance—Mark Agen**

No report.

**Police—Charles Persch**

No report

**Fire—Charles Persch**

No report

**Library Board—Rhett Lipscomb**

Houses are needed for Christmas in Parkesburg.

**PUBLIC COMMENTS:**

- Barbara Taliaferro of N. Culvert Street spoke to Council about her parking situation on N. Culvert Street.

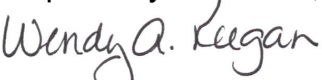
**COUNCIL COMMENTS:**

- Charles Persch thanked the Keystone Valley EMT's for their ambulance services.

**ADJOURNMENT:**

With there being no further business the meeting was adjourned at 8:00 pm.

Respectfully submitted,

  
Wendy A. Keegan  
Borough Secretary