

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**October 21, 2013 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Kathleen Rick

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kathleen Rick, Melinda Keen, Sharon Wolf, Willard Marsh, Mark Agen and Charles Persch. Also present were Mayor John P. Hagan, II, Borough Manager James Thomas, Borough Secretary Wendy A. Keegan, Sgt. Richard Moran and Solicitor John Carnes. Joseph Dynesko was absent.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Charles Persch and seconded by Mark Agen. All in favor

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the September 16, 2013 Regular Council Meeting was made by Sharon Wolf and seconded by Melinda Keen. All in favor.

**TREASURER’S REPORT—Wendy A. Keegan**

A complete copy of the August, 2013 Treasurer’s Report is on file in the Borough Hall. A motion to accept the Treasurer’s Report was made by Mark Agen and seconded by Charles Persch.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Melinda Keen seconded by Willard Marsh. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

None

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Sgt. Richard Moran  
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. . . . . Raymond Stackhouse  
A complete copy of the Fire Chief’s Report is on file in the Borough Hall. There are now 74 active members and 9 junior members.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- A motion to adopt Resolution No. 2013-10 – A Resolution of the Borough of Parkesburg to Accept 419 West First Avenue, a Vacant Lot, Identified as Tax Parcel 8-5-50 from Devon Service LLC for Borough Purposes was made by Charles Persch and seconded by Sharon Wolf. All in favor.

**DEPARTMENT REPORTS:**

**Engineer's Report—Phillip Brath**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Official's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—Robert Hosier**

No report.

**Manager's Report—L. James Thomas**

Crystal Springs has submitted a landscape plan which will be reviewed by the Planning Commission; SALDO is in final draft and will be reviewed for the final time; received state pension funds; pension audit for 2010 is available for review.

**Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Marshal's Report—Raymond Stackhouse**

No report.

**Mayor's Report—John P. Hagan, II**

Mayor Hagan spoke about voting throughout the nation's history; he also gave a brief obituary for William Peters.

**PABA—Steve Mellinger**

No report.

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation— Melinda Keen**

No report.

**Progress & Development—Sharon Wolf**

Meeting scheduled for Wednesday 10/24 to discuss bike race/community day; Christmas Parade is scheduled for Sunday, December 8th.

**Streets & Property—Joseph Dynesko**

Beale Drive will be resurfaced by the end of the month; Sadsbury Road will be resurfaced; Rosemont Avenue should be completed this week; the area of Minch Park used as a staging area for the water company will be top soiled and seeded.

**Finance—Mark Agen**

95% of projected real estate taxes have been collected; police budget is on target; 2014 budget information is being collected.

**Police—Charles Persch**

No report.

**Fire—Charles Persch**

No report.

**Library Board—Melinda Keen**

Book and bake sale 11/9 rain or shine.

**PUBLIC COMMENTS:**

- Carol Seawell of Main Street voiced her concerns regarding the Parkesburg Point opening, ordinance violations and police department procedures.

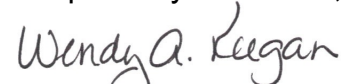
**COUNCIL COMMENTS:**

- Mark Agen congratulated the Octorara Soccer Team.
- Sharon Wolf reported that she is working with a group who will be taking WWII Veterans to Washington.

**ADJOURNMENT:**

With there being no further business a motion to adjourn was made by Mark Agen and seconded by Melinda Keen. All in favor. The meeting was adjourned at 8:15 pm.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary