

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**September 16, 2013 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Kathleen Rick

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kathleen Rick, Melinda Keen, Sharon Wolf, Willard Marsh, Joseph Dynesko, Mark Agen and Charles Persch . Also present were Mayor John P. Hagan, II, Borough Manager James Thomas, Borough Secretary Wendy A. Keegan, Chief Brian Sheller and Solicitor John Carnes.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Charles Persch and seconded by Mark Agen. All in favor

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the August 19, 2013 Regular Council Meeting was made by Sharon Wolf and seconded by Willard Marsh. All in favor.

**TREASURER’S REPORT—Wendy A. Keegan**

A complete copy of the August, 2013 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Melinda Keen seconded by Mark Agen. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

None

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Chief Brian Sheller

A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. . . . . Raymond Stackhouse

A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

**PLANNING COMMISSION:**

- Parkesburg School Apartments – Chimney Removal Project. A motion to approve HDC to remove the chimneys on the Parkesburg School Apartments building was made by Melinda Keen and seconded by Willard Marsh. All in favor.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- A motion to enact Ordinance No. 509 – An Ordinance of Parkesburg Borough, Chester County Pennsylvania Adopting the Master Plan and Trust Currently Administered by the Pennsylvania State Association of Boroughs Master Retirement Trust, Effective as of July 1, 2009 for the Borough's Non-uniformed Employees was made by Charles Persch and seconded by Joseph Dynesko. All in favor.
- A motion to authorize Vijay Kapoor to assist in preparing for collective bargaining arbitration and pulling together the financial data, etc., as needed to explain the Borough's financial circumstances to the arbitrator was made by Charles Persch and seconded by Mark Agen. All in favor.

**DEPARTMENT REPORTS:**

**Engineer's Report—Phillip Brath**

A complete copy of the Engineer's Report is on file in the Borough Hall. Mr. Brath made a presentation on stormwater management and compliance with state and federal regulations.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Official's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—Robert Hosier**

No report.

**Manager's Report—L. James Thomas**

Working on an overlay district ordinance in R-5 for the building height requirements - will be reviewed by the borough engineer, the planning commission and Grafton Associates; sewer and water lines have been installed on Rosemont Avenue - as soon as the patches settle the road will be paved curb to curb; 1480' of water and sewer lines are being installed on Beale Drive; new lines will be installed on S. Gay Street next year; the vacant lot at 419 W. 1<sup>st</sup> Avenue is in foreclosure - the bank has offered it to the Borough - will discuss at work session;

**Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Marshal's Report—Raymond Stackhouse**

No report.

**Mayor's Report—John P. Hagan, II**

No report.

**PABA—Steve Mellinger**

No report.

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall. The police association grievance arbitration has been completed - a decision will be rendered in 30 days.

**COMMITTEE REPORTS:**

**Parks & Recreation— Melinda Keen**

Yard Sale on 9/28; the bike race will be held on a Friday evening in 2014; attended a Western Chester County Chamber of Commerce workshop.

**Progress & Development—Sharon Wolf**

Bike race meeting is scheduled for 9/24.

**Streets & Property—Joseph Dynesko**

Sadsbury road has been patched.

**Finance—Mark Agen**

General and police budgets are on target; 4% increase in health insurance in 2014.

**Police—Charles Persch**

No report.

**Fire—Charles Persch**

Meeting tomorrow night; considering consolidation of fire marshal and emergency management coordinator for District 5.

**Library Board—Melinda Keen**

Christmas tour scheduled for 12/7 - looking for houses.

**PUBLIC COMMENTS:**

- Carol Sewell of Main Street appealed to Mayor Hagan to have a discussion with Chief Sheller regarding police foot patrol in the business district.

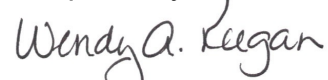
**COUNCIL COMMENTS:**

- Mayor Hagan reported on proposed legislation to require municipalities who use the state police to pay for the services; Mayor Hagan also spoke of the passing of Bruce Johnstone.

**ADJOURNMENT:**

With there being no further business a motion to adjourn was made by Mark Agen and seconded by Charles Persch. All in favor. The meeting was adjourned at 8:40 pm.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary