

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
June 16, 2008 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President David Jones.

The Pledge of Allegiance to the Flag by all present.

Council members present were: David Jones, Charles Persch, Thomas Curtin, Melinda Keen and Sheri Melton. Also present were Borough Manager, L. James Thomas, Secretary, Wendy A. Keegan, Solicitor John Carnes, Police Chief, Brian Sheller and Engineer, Mendi Lowe. Council Members Kenneth Knickerbocker and Virginia Miller and Mayor John Hagan were absent.

APPROVAL OF AGENDA: After changing the date of the Finance Meeting to July 31, 2008, a motion to approve the agenda was made by Charles Persch and seconded by Thomas Curtin. All in favor.

APPROVAL OF MINUTES: With one addition to the minutes under Unfinished Business a motion to approve the minutes of the June 2, 2008 Regular Meeting was made by Charles Persch and seconded by Melinda Keen. All in favor.

TREASURER'S REPORT—Wendy A. Keegan

A complete copy of the May, 2008 Treasurer's Report is on file in the Borough Hall. A motion to approve the Treasurer's Report was made by Sheri Melton and seconded by Charles Persch. All in favor.

APPROVAL OF BILLS: A Motion to approve the bills submitted was made by Thomas Curtin and seconded by Sheri Melton. All in favor.

PUBLIC COMMENTS (Agenda Items Only):

None

PLANNING COMMISSION/SUBDIVISIONS:

- Parke Mansion Properties – A motion to accept a 90-day extension, or until September 22, 2008, on the two plan applications was made by Thomas Curtin and seconded by Charles Persch. All in favor.

DEPARTMENT REPORTS:

ENGINEER'S REPORT—Mendi Lowe

A complete copy of the Engineer's Report is on file in the Borough Hall.

MANAGER'S REPORT—James Thomas

- The MS4 report is complete; Mr. Thomas commended Phillip Brath for his work on the report;
- The old trash truck needs repairs which will cost approximately \$3000; a motion to authorize Mr. Thomas to complete the repairs was made by Charles Persch and seconded by Melinda Keen. All in favor;
- The stormwater project is continuing on Main Street;
- 16 parking stalls have been added on West Street at W. Third Avenue;
- Pot holes are being addressed; a large hole on West Bridge street has been repaired.

POLICE CHIEF'S REPORT—Chief Brian Sheller

A complete copy of the Police Chief's Report is on file in the Borough Hall. Chief Sheller reported that meetings have been held with the Fire Company to address the upcoming Fair; the contracts with the municipalities are running smoothly; Click-it or Ticket and Smooth Operator are continuing.

PUBLIC WORKS REPORT—Melinda Keen

A complete copy of the Public Works Report is on file in the Borough Hall.

ZONING OFFICER'S REPORT—ARRO Consulting-Mendi Lowe

A complete copy of the Zoning Officer's Report is on file in the Borough Hall. Ms. Lowe would like the Council to review the 2003 Property Maintenance Code regulations on occupancy limits to consider an amendment to the 2006 Property Maintenance Code.

FIRE CHIEF'S REPORT—Raymond Stackhouse

A complete copy of the Fire Chief's Report is on file in the Borough Hall. Chief Stackhouse commented that occupancy limits should be imposed as it can become a safety hazard.

EMERGENCY MANAGEMENT REPORT—Robert Detweiler

No report.

MAYOR'S REPORT—John P. Hagan, II

No report.

PABA—Betty Wilde

No report.

SOLICITOR'S REPORT—John S. Carnes, Jr., Esquire

- Chetty - Parkesburg Knoll – A declaration of covenants and restrictions needs to be developed regarding retention basins. Mr. Carnes was given the

authority to send a letter to Chetty advising them that no building or use and occupancy permits will be issued until this matter is corrected;

- Lindale Village – emergency access must be addressed;
- MK Builders – working with PennDOT on curbs and sidewalks;
- Williams – received a copy of the development agreements - moving forward to report plans;

UNFINISHED BUSINESS:

None.

NEW BUSINESS

None

PUBLIC COMMENTS:

- Beverly Ely of West Street asked Council for help with Parkesburg Arms' residents destroying her property; Ms. Ely was advised to call the police.

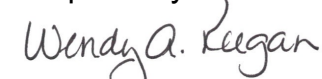
COUNCIL COMMENTS:

- David Jones reminded residents to lookout for motorcycle drivers and asked that riders where helmets.

ADJOURNMENT:

With there being no further business, a motion was made by Charles Persch and seconded by Melinda Keen to adjourn the meeting 8:25 p.m. All in favor.

Respectfully submitted,



Wendy A. Keegan
Borough Secretary