

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
November 2, 2009 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President David Jones

The Pledge of Allegiance to the Flag by all present.

Council members present were: David Jones, Thomas Curtin, Charles Persch, Kenneth Knickerbocker, Virginia Miller, Kathleen Rick and Melinda Keen. Also present were: Mayor John Hagan, Borough Manager, James Thomas, Borough Secretary, Wendy A. Keegan and Solicitor, John Carnes.

APPROVAL OF AGENDA: A motion to approve the Agenda was made by Kenneth Knickerbocker and seconded by Virginia Miller. All in favor.

APPROVAL OF MINUTES: A motion to approve the minutes of the October 19, 2009, Regular Meeting was moved by Charles Persch and seconded by Melinda Keen. All in favor.

APPROVAL OF BILLS: A motion to approve the bills submitted was moved by Charles Persch and seconded by Virginia Miller. All in favor.

PUBLIC COMMENTS (Agenda Items Only)

None

SOLICITORS REPORT:

- Moving forward on the State Street Bridge project; bids have been advertised and hope to start work in December

COMMITTEE REPORTS:

Parks & Recreation—Kathleen Rick

No report.

Progress & Development—Thomas Curtin

No report.

Streets & Property—Melinda Keen

Working with the boy scouts to develop Eagle Scout projects.

Finance—David Jones

\$240,000 left in general fund after bills are paid; saving approximately \$4000 on each payroll due to no part-time police officer hours; Chief Sheller is doing a good

job holding down payroll; the finance/police & fire committee meetings will be held on November 18th due to the Thanksgiving Holiday.

Police & Fire—Charles Persch

Ready to appoint an Emergency Management Coordinator.

Library—Melinda Keen

Working on budget; Christmas in Parkesburg will be held on Saturday, December 5th - tickets are available at the Library.

Emergency Management Coordinator—Vacant

No report.

UNFINISHED BUSINESS:

- West Bridge Street Bridge Update – Mr. Carnes sent an extensive letter to Representative Houghton briefing him on the project.

NEW BUSINESS

- Tax Anticipation Note – Mr. Thomas contacted four banks (Fulton, Susquehanna, PNC and Sovereign) regarding a \$300,000 TAN; the rates were Susquehanna 3%; Fulton 2.6%; Sovereign 4% and PNC 2.75%; none of the banks would quote the closing costs; Mr. Thomas recommends Fulton Bank; a motion to authorize the Borough Manager to move forward with securing a TAN was made by Kenneth Knickerbocker and seconded by Charles Persch. All in favor.
- Emergency Management Coordinator – 5 candidates were interviewed; a motion to recommend Richard Irwin for appointment was made by Charles Persch and seconded by Kathleen Rick. All in favor.
- Regional Household Hazardous Waste Collection Program – this matter was tabled until the next meeting in order to procure a cost estimate for the program.
- 2010 Budget – Mr. Jones gave a brief synopsis on the proposed 2010 budget which calls for a \$300,000 TAN with no tax increase; Mr. Knickerbocker wants to increase the taxes by ½ mil to cover the Fire Company and Library contributions; a motion to advertise the proposed 2010 budget was made by Charles Persch and seconded by Thomas Curtin. All in favor.

PUBLIC COMMENTS:

None

COUNCIL COMMENTS:

- Ken Knickerbocker thanked Mr. Jones for his work with the finances.
- David Jones reported on the Ribbon Cutting Ceremony at Westminster Place.

ADJOURNMENT:

With there being no further business, a motion was made by Charles Persch and seconded by Kathleen Rick to adjourn the meeting 8:10 p.m. All in favor.

Respectfully submitted,

Wendy A. Keegan
Borough Secretary