

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**January 18, 2010 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Melinda Keen.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Melinda Keen, Kathleen Rick, Thomas Curtin, Charles Persch, Willard Marsh, Mark Agen and Andrew Hertzog. Also present were Borough Manager, L. James Thomas, Secretary, Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Mayor John P. Hagan, II was absent.

**APPROVAL OF AGENDA:** A motion to approve the agenda was made by Charles Persch and seconded by Kathleen Rick. All in favor.

**APPROVAL OF MINUTES:** A motion to approve the minutes of the December 21, 2009 Regular Meeting and the January 4, 2010 Reorganization Meeting was made by Charles Persch and seconded by Kathleen Rick. All in favor.

**TREASURER'S REPORT**—Wendy A. Keegan

A complete copy of the December 2009 Treasurer's Report is on file in the Borough Hall. A motion to approve the Treasurer's Report was made by Willard Marsh and seconded by Thomas Curtin. All in favor.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Charles Persch and seconded by Kathleen Rick. All in favor. A motion to authorize the Treasurer to pay recurring bills due before the regularly scheduled Council Meeting, said list of bills to be available for inspection, was made by Charles Persch and seconded by Thomas Curtin. All in favor

**PLANNING COMMISSION/SUBDIVISIONS:**

- Main Street West – Letter Requesting Extension of Review Period until June 30, 2010 – A motion to grant extension of review period until June 30, 2010, was made by Charles Persch and seconded by Andrew Hertzog. All in favor.
- Parkesedge Associates – Karl Fuhls, a representative of Parkesedge Associates, presented proposed plans for two new buildings consisting of 32 units to be built on the Parkesedge Apartments property. Mr. Fuhls requested relief on the number of parking spaces required. Council informed him to attend the planning commission meeting for their review and comments. He will need to seek relief from the Zoning Hearing Board.

**DEPARTMENT REPORTS:**

**Engineer's Report—Mendi Lowe**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

- On January 15<sup>th</sup>, the contract with J.D. Echman was awarded for the State Street Bridge project;
- Chester County Department of Emergency Services will be providing training for municipal officials.

**Police Chief's Report—Chief Brian Sheller**

A complete copy of the Police Chief's 2009 Year-End Report and monthly report are on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Public Works Report—Melinda Keen**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Chief's Report—Raymond Stackhouse**

A complete copy of the Fire Chief's Report is on file in the Borough Hall.

**Mayor's Report—John P. Hagan, II**

No report.

**PABA—Eric Jameson**

No report.

**Solicitor's Report—John S. Carnes, Jr.**

- The Tax Anticipation Note has been finalized and should be approved;
- The Zoning Hearing Board denied the appeal of Luisa Pirozzi;
- 369 Strasburg Avenue, owned by Richard Gorgo, is set for sheriff's sale;
- State Street Bridge project is moving forward;
- Additional funds may be available for the West Bridge Street project.

**COMMITTEE REPORTS:**

**Parks & Recreation—Kathleen Rick**

Baseball sign-ups are scheduled for the next two Saturdays; representatives of the baseball and football leagues will be attending the next PABA meeting to discuss the use of the kitchen at Minch Park.

**Progress & Development—Thomas Curtin**

An ad was placed in the Community Courier for the Community Market; letters will be sent out in March.

**Streets & Property—Melinda Keen**

A new HVAC vendor was secured for the Borough Hall; the front end loader has been repaired.

**Finance—Charles Persch**

No report.

**Police & Fire—Charles Persch**

There will be a fire and ambulance meeting with the County in West Chester on January 19th.

**Library—Melinda Keen**

An emergency procedure document has been prepared; there are now a limited number of e-books available at the Chester County Library.

**Emergency Management Coordinator—Richard Irwin**

No report.

**UNFINISHED BUSINESS:**

- Tax Anticipation Note – A motion to grant final approval for the Tax Anticipation Note and to authorize the Borough Manager to attend settlement and sign the final documents was made by Charles Persch and seconded by Thomas Curtin. All in favor.

**NEW BUSINESS**

None

**PUBLIC COMMENTS:**

None

**COUNCIL COMMENTS:**

None

**ADJOURNMENT:**

With there being no further business, a motion to adjourn at 8:00 pm was made by Thomas Curtin and seconded by Charles Persch. All in favor.

Respectfully submitted,

Wendy A. Keegan  
Borough Secretary