

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**April 15, 2013 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Kathleen Rick.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kathleen Rick, Mark Agen, Sharon Wolf, Melinda Keen, Willard Marsh and Joseph Dynesko. Also present were Mayor John Hagan, Borough Manager James Thomas, Secretary Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Council member Charles Persch was absent.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mark Agen and seconded by Sharon Wolf. All in favor

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the March 18, 2013 Regular Council Meeting was made by Sharon Wolf and seconded by Mark Agen. All in favor.

**TREASURER’S REPORT**—Wendy A. Keegan

A complete copy of the March, 2013 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted, with the exception of the bill to Keystone Valley Fire Company, was made by Melinda Keen and seconded by Mark Agen. All in favor.

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Chief Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall. The federal seat belt enforcement program is ongoing.

Fire Chief’s Report. . . . . Richard Klingler  
No report.

**PUBLIC COMMENTS (Agenda Items):**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- A motion to appoint Joseph Reali and Paul J. Rick, Jr. to the Civil Service Commission was made by Melinda Keen and seconded by Willard Marsh. All in favor.

- A motion to adopt Resolution No. 2013-05 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Approving the Western Chester County Council of Governments By-Laws was made by Sharon Wolf and seconded by Willard Marsh. All in favor
- Motion to adopt Resolution No. 2013-06 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Approving the Borough of Parkesburg's Handicapped Parking Space Policy was made by Mark Agen and seconded by Sharon Wolf. All in favor

## **DEPARTMENT REPORTS:**

### **Engineer's Report—Phillip Brath**

A complete copy of the Engineer's Report is on file in the Borough Hall.

### **Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

### **Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Official's Report is on file in the Borough Hall.

### **Code Enforcement Officer's Report—Robert Hosier**

No report.

### **Manager's Report—L. James Thomas**

Signs along 1<sup>st</sup> Avenue are being replaced to State specifications; damaged signs will be replaced; a notice was sent to Hunt Engineering requesting the records pertaining to the West Bridge Street Bridge which are held in their office; the solar panels have been repaired.

### **Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

### **Fire Marshal's Report—Raymond Stackhouse**

No report.

### **Mayor's Report—John P. Hagan, II**

No report.

### **PABA—Steve Mellinger**

No report.

### **Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation— Melinda Keen**

The yard sale will be held on April 27<sup>th</sup>; Bark for Life will be held on April 21<sup>st</sup>; the Eagle Scout project in Minch Park is completed.

**Progress & Development—Sharon Wolf**

Met with the bicycling group.

**Streets & Property—Joseph Dynesko**

Will look into streets resurfacing with other municipalities.

**Finance—Mark Agen**

The budget reports are on the website.

**Police—Charles Persch**

No report.

**Fire—Charles Persch**

Mr. Persch is in Harrisburg to receive the Excellence in Small Government Award on behalf of Keystone Valley Fire Department.

**Library Board—Melinda Keen**

The golf outing is scheduled for June 17<sup>th</sup>.

**PUBLIC COMMENTS:**

- Harry Reath of Main Street asked if the western end of Main Street was going to be repaired.

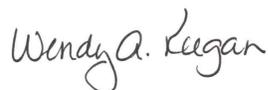
**COUNCIL COMMENTS:**

None

**ADJOURNMENT:**

With there being no further business a motion to adjourn was made by Mark Agen and seconded by Sharon Wolf. All in favor. The meeting was adjourned at 8:00 pm.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary