

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**March 21, 2011 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by Council Member Charles Persch.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Charles Persch, Willard Marsh, Mark Agen, Joseph Dynesko and Sharon Wolf. Also present were Borough Manager James Thomas, Secretary Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Council members Melinda Keen and Kathleen Rick and Mayor John Hagan were absent.

**APPROVAL OF AGENDA:** A motion to approve the agenda was made by Sharon Wolf and seconded by Mark Agen. All in favor.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the February 21, 2011 Regular Council Meeting was made by Mark Agen and seconded by Willard Marsh. All in favor.

**TREASURER'S REPORT—Wendy A. Keegan**

A complete copy of the February, 2011 Treasurer's Report is on file in the Borough Hall. A motion to accept the Treasurer's Report was made by Sharon Wolf and seconded by Mark Agen.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Mark Agen and seconded by Sharon Wolf. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

None

**DEPARTMENT REPORTS:**

**Police Chief's Report—Chief Brian Sheller**

A complete copy of the Police Chief's report is on file in the Borough Hall.

**Fire Chief's Report—Richard Klingler**

A complete copy of the Fire Chief's report is on file in the Borough Hall.

**Engineer's Report—Phillip Brath**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

Handicapped ramps on State Street will be engineered by Hunt Engineering; received a letter of interest for an appointment on the Planning Commission - copies have been distributed to Council.

**Public Works Report—Melinda Keen**

A copy of the Public Works Report is on file in the Borough Hall.

**Mayor's Report—John P. Hagan, II**

No report.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—Robert Hosier**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Official's Report is on file in the Borough Hall

**PABA—Eric Jameson**

No report

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- West Bridge Street Bridge - A motion to approve the Agreement for Preliminary Engineering Review Services with Norfolk Southern Railway Company was made by Mark Agen and seconded by Willard Marsh. All in favor.

**COMMITTEE REPORTS:**

**Parks & Recreation—Kathleen Rick**

No report

**Progress & Development—Sharon Wolf**

The third zoning ordinance review meeting was held; a meeting is scheduled for April 12<sup>th</sup> at 7:00 pm

**Streets & Property—Melinda Keen**

No report

**Finance—Charles Persch**

No report

**Police & Fire—Charles Persch**

The consolidation committee met and will be hiring consultants

**Library—Melinda Keen**

No report

**Emergency Management Coordinator—Richard Irwin**

Working on a rail and hazardous waste action plan; a draft should be available by the end of June

**PUBLIC COMMENTS:**

- Beverly Ely of West Street commented that Sewell's Grocery Store has opened
- Kenneth Knickerbocker of Main Street asked about the status of the police contract

**COUNCIL COMMENTS:**

None

**ADJOURNMENT:**

With there being no further business, at 7:50 pm a motion to adjourn was made by Willard Marsh and seconded by Sharon Wolf. All in favor.

Respectfully submitted,

Wendy A. Keegan  
Borough Secretary