

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**September 17, 2012 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Kathleen Rick.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kathleen Rick, Willard Marsh, Mark Agen, Sharon Wolf, Joseph Dynesko and Charles Persch. Also present were Mayor John Hagan, Borough Manager James Thomas, Secretary Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Council Member Melinda Keen was absent.

**APPROVAL OF AGENDA:**

The Agenda was approved.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the August 20, 2012 Regular Council Meeting was made by Charles Persch and seconded by Mark Agen. All in favor.

**TREASURER’S REPORT**—Wendy A. Keegan

A complete copy of the August, 2012 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Charles Persch and seconded by Willard Marsh. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

- None

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Chief Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. . . . . Richard Klingler  
No report.

Fire Marshal’s Report. . . . . Raymond Stackhouse  
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

**PLANNING COMMISSION/SUBDIVISIONS:**

- 400 Chestnut Street Subdivision — A representative from Register Associates was present to request several waivers of the zoning ordinance for a 3-lot subdivision. Council will review the requests and vote at the October 15<sup>th</sup> Council Meeting

- Maple Alley LLC Subdivision — Dennis Crook was present to request a 91 day extension of the Borough's review period. A motion to grant a 91 day extension or until December 17, 2012 was made by Mark Agen and seconded by Sharon Wolf. All in favor.

#### **UNFINISHED BUSINESS:**

- Vacation of Chestnut Street — A motion to advertise the vacation of the "paper street" of Chestnut Street from W. 4<sup>th</sup> Avenue south to the Borough Line was made by Charles Persch and seconded by Sharon Wolf. Kathleen Rick recused herself for personal reasons. The remainder of council voted in the affirmative. The motion passed.

#### **NEW BUSINESS:**

- A motion to adopt Resolution No. 2012-03 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Authorizing and Approving Procedures for Determining the Need to Use Consulting Engineering Firms, Qualification and Selection of Firms and General Administration and Monitoring of the Engineering Agreements for Federal Aid Projects (and in Particular the West Bridge Street Bridge over Amtrak Removal and Replacement) was made by Charles Persch and seconded by Sharon Wolf. All in favor. A motion to authorize the Borough Manager to appoint 3 members of the Borough's Planning Commission to act as designees was made by Mark Agen and seconded by Charles Persch. All in favor.

#### **DEPARTMENT REPORTS:**

##### **Engineer's Report—Phillip Brath**

A complete copy of the Engineer's Report is on file in the Borough Hall.

##### **Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

##### **Manager's Report—L. James Thomas**

- The MS4 report needs to be approved - it has been submitted to DEP and we are awaiting a response.

##### **Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Mayor's Report—John P. Hagan, II**

Mr. Hagan commented on the importance of an abandoned structure ordinance and spoke about converting the trash fees to a real estate millage; Mayor Hagan also requested the Borough Manager to research a noise ordinance.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—Robert Hosier**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

**Building Code Official's Report—John Coldiron**

No report.

**PABA—Steve Mellinger**

No report.

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation—Kathleen Rick**

No report.

**Progress & Development—Sharon Wolf**

The 2013 bicycle race will be held on July 9<sup>th</sup>; David Jones will head the committee.

**Streets & Property—Joseph Dynesko**

4<sup>th</sup> Avenue project is winding down; bids have gone out for paving - the bid opening is scheduled for September 19<sup>th</sup> at 2:00 pm.

**Finance—Mark Agen**

The state pension payment has been deposited; the draft 2013 budget will be presented at the October 1<sup>st</sup> committee meeting.

**Police—Charles Persch**

No report.

**Fire—Melinda Keen**

No report.

**Library Board–Melinda Keen**

No report.

**PUBLIC COMMENTS:**

- David Jones of W. 7<sup>th</sup> Avenue asked about the payoff of the tax anticipation note.
- Beverly Ely of West Street spoke about bicyclists not wearing helmets and the condition of the Borough.

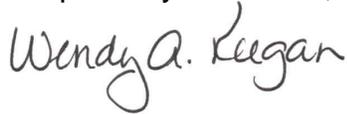
**COUNCIL COMMENTS:**

- Mark Agen commented on the homecoming activities to be held this upcoming weekend at the Octorara High School.

**ADJOURNMENT:**

With there being no further business the meeting was adjourned at 8:35 pm.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary