

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**August 15, 2016 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Kathleen Rick

The Pledge of Allegiance to the Flag by all present

Council members present were: Kathleen Rick, Sharon Wolf, Willard Marsh, and Margaretta Lipscomb. Also present were Mayor John P. Hagan, II, Borough Manager James Thomas, Borough Secretary Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Council Members Joseph Dynesko and Mark Agen were absent.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Charles Persch and seconded by Sharon Wolf. All in favor.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the July 18, 2016 meeting was made by Sharon Wolf and seconded by Rhett Lipscomb. All in favor.

**TREASURER’S REPORT—Wendy A. Keegan**

A complete copy of the July, 2016 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Charles Persch and seconded by Sharon Wolf. All in favor.

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Chief Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. . . . . Brian Gathercole  
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

**PUBLIC COMMENTS (Agenda Items):**

None

**PRESENTATION:**

- Commendation to Officers – Chief Brian Sheller presented Commendations to Officers Edward Gomez and Robert Story for their years of outstanding service to the Borough. Mayor Hagan also presented the officers with his “Fedora” award.
- Mayor Hagan swore in Rev. Mark Biedeman as the Parkesburg Police Chaplain.

- Gerry DeBalko of Pennsylvania American Water gave an update on Phase 1 & 2 of the Main Street Project. The project was held up by PennDOT for ADA ramps. The ramps will be poured this week and will be followed by overlay from Route 10 to S. Culvert Street. Phase 2 from S. Culvert Street to W. Bridge Street will begin shortly thereafter.
- Mark Harman gave a PowerPoint Presentation regarding the MS4 Stormwater Update.

#### **NEW BUSINESS:**

- District Court Lease Agreement – The new agreement is \$26/sq ft. with a 2% increase after 5 years and each year thereafter. The annual amount will be \$93,600 for 5 years. A motion to authorize the Borough Manager to sign the 10 year agreement on behalf of council was made by Kathleen Rick and seconded by Sharon Wolf. All in favor
- Mr. Thomas explained the Borough's financial requirements for the Minimal Municipal Obligation for the Pension.

#### **DEPARTMENT REPORTS:**

##### **Engineer's Report—ARRO Consulting**

A complete copy of the Engineer's Report is on file in the Borough Hall.

##### **Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

##### **Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Official's Report is on file in the Borough Hall.

##### **Code Enforcement Officer's Report—John Coldiron**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

##### **Manager's Report—L. James Thomas**

No report.

##### **Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

##### **Fire Marshal's Report—Raymond Stackhouse**

No report.

##### **Mayor's Report—John P. Hagan, II**

No report.

**Solicitor's Report**—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation— Rhett Lipscomb**

Football league paid \$750 and the second payment of \$750 will be made by September 12th.

**Progress & Development—Sharon Wolf**

Community Day was a success despite the hot weather.

**Streets & Property—Joseph Dynesko**

No report

**Finance—Mark Agen**

No report.

**Police—Charles Persch**

No report.

**Fire—Charles Persch**

No report.

**Library Board—Rhett Lipscomb**

No report.

**PUBLIC COMMENTS:**

None

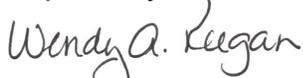
**COUNCIL COMMENTS:**

None

**ADJOURNMENT:**

With there being no further business, the meeting was adjourned at 9:00 pm.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary