

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
April 16, 2012 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Kathleen Rick.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kathleen Rick, Mark Agen, Melinda Keen, Willard Marsh and Sharon Wolf. Also present were Mayor John Hagan, Borough Manager James Thomas, Secretary Wendy A. Keegan, Sergeant Richard Moran and Solicitor John Carnes. Charles Persch and Joseph Dynesko were absent.

APPROVAL OF AGENDA:

The Agenda was approved.

APPROVAL OF MINUTES:

A motion to approve the minutes of the March 19, 2012 Regular Council Meeting and the April 2, 2012 Special Meeting was made by Melinda Keen and seconded by Sharon Wolf. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the March, 2012 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve the bills submitted was made by Mark Agen and seconded by Willard Marsh. All in favor.

PUBLIC COMMENTS (Agenda Items):

- David Jones of W. 7th Avenue requested that the Treasurer’s Report, Minutes and finance report be made available at meetings; Mr. Jones also asked how much of the TAN was used;

PUBLIC SAFETY REPORTS:

Police Chief’s Report. Sgt. Richard Moran
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. Richard Klingler
A complete copy of the Fire Chief’s Report is on file in the Borough Hall. All the documents have been signed for the new apparatus - delivery should be in August/September.

Fire Marshal's Report. Raymond Stackhouse
Mr. Stackhouse reported on the 30-day burning ban in effect for the entire county. He requested the Borough's burn ordinance be amended to allow the use of manufactured outdoor fire pits.

PRESENTATION:

- Parkesburg Point - Plans for Relocation – Dwayne Walton, Executive Director, presented plans to purchase the shopping center at the end of Main Street to relocate the Parkesburg Point. He explained the work the Point does with area children. Tim Dunlap of Upper Valley Road asked Mr. Walton for specific information which could not yet be answered.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

DEPARTMENT REPORTS:

Engineer's Report—Phillip Brath

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Manager's Report—L. James Thomas

Received notice from the County that the Borough will not receive a grant to fund the SALDO update; inspections on the State Street Bridge project will take place this week; The Western Chester County Chamber of Commerce is forming a Council of Government (COG) for purchasing - a letter of interest was requested and will be sent; working on an ordinance to recover the cost of housing prisoners by filing a civil action against the defendants.

Public Works Report—L. James Thomas

A complete copy of the Public Works Report is on file in the Borough Hall.

Mayor's Report—John P. Hagan, II

Mr. Hagan spoke about unoccupied/abandoned properties in the Borough and if there is a way to keep track of the owner's whereabouts – asked the Solicitor to investigate a vacant property ordinance or register system.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Robert Hosier

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Building Code Official's Report—John Coldiron

A complete copy of the Building Code Official's Report is on file in the Borough Hall.

PABA—Steve Mellinger

No report.

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Parks & Recreation—Kathleen Rick

Received a letter requesting lights on the tennis courts - Minch Park closes as dusk, no lights will be installed; the Babe Ruth League has begun their season.

Progress & Development—Sharon Wolf

Seeking sponsors for cycling event on July 5th - a meeting is scheduled for April 17th.

Streets & Property—Joseph Dynesko

Mr. Thomas reported that a stop sign is needed at the intersection of Maple and West Streets.

Finance—Mark Agen

Monitoring budget - on track; the annual donation to the Library will be released.

Police—Charles Persch

No report.

Fire—Melinda Keen

No report. Mr. Stackhouse reported on the progress of the consolidation committee.

Library Board—Melinda Keen

No report.

PUBLIC COMMENTS:

The following citizens were present and spoke on the following subjects:

Name

Subject

David Jones of W. 7th Avenue
Debra Helms of West Chester

Times of committee meetings
Code violations on W. 4th Avenue property

COUNCIL COMMENTS:

None

ADJOURNMENT:

With there being no further business at 8:20 pm the meeting was adjourned.

Respectfully submitted,

Wendy A. Keegan
Borough Secretary