

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**February 16, 2015 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Kathleen Rick.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kathleen Rick, Sharon Wolf, Willard Marsh, Mark Agen, Melinda Keen, Joseph Dynesko and Charles Persch. Also present were Mayor John Hagan, Borough Manager James Thomas, Borough Secretary Wendy A. Keegan, Chief Brian Sheller and Solicitor John Carnes.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the January 19, 2015 Regular Council Meeting was made by Willard Marsh and seconded by Mark Agen. All in favor.

**TREASURER'S REPORT—Wendy A. Keegan**

A complete copy of the January, 2015 Treasurer's Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Melinda Keen and seconded by Mark Agen. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

None

**PUBLIC SAFETY REPORTS:**

**Police Chief's Report – Chief Brian Sheller**

A complete copy of the Police Chief's Report is on file in the Borough Hall. Investigated several accidents involving tractor trailers. The trucks are using side streets to avoid W. 1<sup>st</sup> Avenue.

**Fire Chief's Report – Brian Gathercole**

A complete copy of the Fire Chief's Report is on file in the Borough Hall.

**PRESENTATION:**

- Jack Assetto – Parkesburg Area Special Events Committee – A motion to adopt Resolution No. 2015-02 – A Resolution of the Borough of Parkesburg to Dissolve the "Parkesburg Criterium Committee" as a Committee Acting for the Borough and Identify in its Place the "Parkesburg Area Special Events Committee" as the Committee Authorized to Conduct Special Events for the Benefit of the Public in the Borough was made by Sharon Wolf and seconded by Willard Marsh. All in favor.

- February 25<sup>th</sup> at 5:30 pm the VFW committee and PABA will hold wine and cheese social – Council and area Township Supervisors are invited.

**PLANNING COMMISSION/SUBDIVISIONS:**

- Maple Alley LLC – Request for Extension of Performance Bond – A motion for a 90-day extension of the Performance Bond with the condition that complete sets of the final plans are submitted to the Borough within 30 days was made by Kathleen Rick and seconded by Mark Agen. All in favor.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- A motion to adopt Resolution No. 2015-01 – A Resolution of the Borough of Parkesburg Authorizing the Borough Manager and/or Borough Council President to Rent Office Space to State Representative Harry Lewis, Jr. – in the Best Interest of the Borough – from March 1, 2015 to December 31, 2015 at a Rental Rate of \$100.00 Per Month was made by Charles Persch and seconded by Sharon Wolfe. All in favor.

**DEPARTMENT REPORTS:**

**Engineer's Report—ARRO Consulting**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—William Beers**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

West Bridge Street bridge has been found deficient and will need to be repaired - working with the engineer to see how it is to be done; Route 41 will be closed this year for bridge repair - spoke with Representative Lawrence who will schedule a meeting with the affected municipalities; Sections of Route 10 will be paved.

**Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Marshal's Report—Raymond Stackhouse**

No report.

**Mayor's Report—John P. Hagan, II**

The mayor spoke about President Rick's letter on the Borough's website and thanked Council for their work.

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation— Melinda Keen**

No report.

**Progress & Development—Sharon Wolf**

No report.

**Streets & Property—Joseph Dynesko**

Mayor Hagan will reach out to Senator Dinniman regarding funding for the streets.

**Finance— Mark Agen**

Need to use reserve funds for expenses.

**Police—Charles Persch**

No report.

**Fire—Charles Persch**

No report.

**Library Board—Melinda Keen**

Library Board Representative working on a strategic plan.

**PUBLIC COMMENTS:**

None.

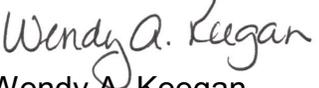
**COUNCIL COMMENTS:**

- Charles Wolcott of Main Street voiced his concerns on snow removal and sidewalk repairs.

**ADJOURNMENT:**

With there being no further business the meeting was adjourned at 8:00 pm

Respectfully submitted,

  
Wendy A. Keegan  
Borough Secretary