

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**August 18, 2014 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Kathleen Rick.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kathleen Rick, Sharon Wolf, Willard Marsh, Mark Agen, Charles Persch, Melinda Keen and Joseph Dynesko . Also present were Borough Manager James Thomas, Borough Secretary Wendy A. Keegan, Sergeant Richard Moran, Fire Chief Raymond Stackhouse and Solicitor John Carnes. Mayor John P. Hagan, II was absent.

**APPROVAL OF AGENDA:**

After moving the Presentation by Jack Assetto, a motion to approve the agenda was made by Mark Agen and seconded by Willard Marsh All in favor.

**PRESENTATION:**

Jack Assetto – Presentation of the Proceeds from Parkesburg Community Day.

Mr. Assetto presented checks to the following organizations:

- Parkesburg Free Library
- Parkesburg Point Youth Center
- Octorara Food Cupboard
- Community Outreach
- Keystone Valley Fire Department
- Octorara Track Team

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the July 21, 2014 Regular Council Meeting was made by Sharon Wolf and seconded by Mark Agen. All in favor.

**TREASURER’S REPORT—Wendy A. Keegan**

A complete copy of the July, 2014 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Mark Agen and seconded by Joseph Dynesko. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

None

**PUBLIC SAFETY REPORTS:**

**Police Chief's Report..... Chief Brian Sheller**

A complete copy of the Police Chief's Report is on file in the Borough Hall. Officer

**Fire Chief's Report..... Raymond Stackhouse**

A complete copy of the Fire Chief's Report is on file in the Borough Hall.

**PLANNING COMMISSION/SUBDIVISIONS:**

- Parkesburg Mennonite Church Letter of Credit – A Motion to adopt Resolution No. 2014-09 – A Resolution of the Borough of Parkesburg, Chester County, Pennsylvania Approving the Release of the Retained Security of Parkesburg Mennonite Church for Public Improvements in the Amount of \$46,493.15 and Authorizing the Borough Manager and Borough Solicitor to Execute All Documents Necessary to Complete this Task was made by Melinda Keen and seconded by Charles Persch. All in favor
- Maple Alley LLC Subdivision – Letter of Extension of Review Period. A motion to grant a 60 day extension of the review period was made by Melinda Keen and seconded by Mark Agen. All in favor.

**UNFINISHED BUSINESS:**

- None.

**NEW BUSINESS:**

- Pension – Minimum Municipal Obligation. Mr. Thomas explained the minimum municipal obligation for the Borough's Police and Non-Uniformed Pensions.
- A motion to adopt Resolution No. 2014-07 – A Resolution Authorizing the President of Council to Sign Winter Services Agreement for Traffic Signal Maintenance was made by Melinda Keen and seconded by Charles Persch. All in favor.
- A motion to adopt Resolution No. 2014-08 – A Resolution of the Borough of Parkesburg Opposing the Expansion of Federal Control under the Clean Water Act was made by Charles Persch and seconded by Melinda Keen. All in favor.

**DEPARTMENT REPORTS:**

**Engineer's Report—ARRO Consulting**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—William Beers**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

Received grant for a generator for the traffic signal - will be receiving the generator shortly; 219 Chapel Avenue was sold for \$2500; South Alley (Walnut Street) is being researched as to whether it is a Borough street; Babe Ruth baseball will be using the field from September 1<sup>st</sup> through November 15<sup>th</sup>; Football league is using the field, blockhouse and bathrooms.

**Public Works Report—L. James Thomas**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Fire Marshal's Report—Raymond Stackhouse**

No report.

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation—Melinda Keen**

No report.

**Progress & Development—Sharon Wolf**

Had follow-up meeting with community day committee - will have another event next year; VFW Christmas Parade will be held on December 14<sup>th</sup> - meetings will begin in October.

**Streets & Property—Joseph Dynesko**

No report.

**Finance—Mark Agen**

Keeping an eye on requirements for pension and W. Bridge Street Bridge.

**Police—Charles Persch**  
Arbitration continues.

**Fire—Charles Persch**  
Budget process has begun.

**Library Board—Melinda Keen**  
Summer recess - no report.

**PUBLIC COMMENTS:**

None

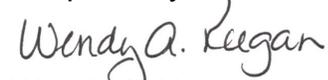
**COUNCIL COMMENTS:**

None.

**ADJOURNMENT:**

With there being no further business, a motion to adjourn the meeting at 8:15 pm was made by Mark Agen and seconded by Charles Persch. All in favor.

Respectfully submitted,

  
Wendy A. Keegan  
Borough Secretary