

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
February 20, 2012 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Kathleen Rick.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Kathleen Rick, Mark Agen, Joseph Dynesko, Melinda Keen, Charles Persch, Willard Marsh and Sharon Wolf. Also present were Borough Manager James Thomas, Secretary Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Mayor Hagan was absent.

APPROVAL OF AGENDA: A motion to approve the agenda was made by Charles Persch and seconded by Willard Marsh. All in favor.

APPROVAL OF MINUTES:

A motion to approve the minutes of the January 16, 2012 Regular Council Meeting and February 6, 2012 Special Meeting was made by Charles Persch and seconded by Joseph Dynesko. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the January 2012 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve the bills submitted was made by Mark Agen and seconded by Charles Persch. All in favor.

PUBLIC COMMENTS (Agenda Items):

None

PUBLIC SAFETY REPORTS:

Police Chief’s Report. Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. Richard Klingler
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

Fire Marshal’s Report. Raymond Stackhouse
No report.

PLANNING COMMISSION/SUBDIVISIONS:

- Motion to adopt Resolution No. 2012-02 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Granting Final Plan

Approval of the Preliminary Land Development Plan of the Parkesburg Fire Company Prepared by Register Associates, Inc. Dated April 20, 2011 Last Revised February 14, 2012 was made by Melinda Keen and seconded by Charles Persch. All in favor.

UNFINISHED BUSINESS:

- American Cycling Group - Crosby Wood – Mr. Wood was present to ask council for a tentative commitment to participate in the Chesco Grandprix cycling event on July 5th. The event is held from June 27th through July 8th and races will be held in several municipalities throughout Chester County. The objective is to promote the municipalities and businesses by attracting a diverse group of people. A motion to set up a committee and to move forward was made by Melinda Keen and seconded by Joseph Dynesko. All in favor.

NEW BUSINESS:

- A motion to appoint an Emergency Management Coordinator was held until the next meeting;
- A motion to appoint David Bashore to the Planning Commission was made by Charles Persch and seconded by Melinda Keen. All in favor
- Ms. Keegan spoke to council about updating the website with the use of CivicPlus – a company that specializes in municipal websites. The cost of the website will be funded through the grants from Comcast and Verizon for public education. Ms. Keegan also spoke about Hometown Press – a company who produces custom designed newsletters which are funded through community advertising. The only cost to the Borough is for postage. Council authorized Ms. Keegan to move forward with both projects.

DEPARTMENT REPORTS:

Engineer's Report—Phillip Brath

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Manager's Report—L. James Thomas

West Bridge Street Bridge project is moving along; working with PennDOT to get the State Street Bridge project back on track; met with PennDOT and Baker Engineering

to discuss the train station project – will meet in early March and give an update at next council meeting;

Public Works Report—Melinda Keen

A complete copy of the Public Works Report is on file in the Borough Hall.

Mayor's Report—John P. Hagan, II

No report.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Robert Hosier

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall.

Building Code Official's Report—John Coldiron

A complete copy of the Building Code Official's Report is on file in the Borough Hall.

PABA—Steve Mellinger

Working on selecting a Business Leader of the Year; PABA currently has 35 members; working with Octorara High School to select student to receive a \$1000 cash scholarship; working on a Sign and Appearance Guide for new businesses; next regular meeting is scheduled for April 4th at 7:00 pm; A complete copy of the PABA report is on file in the Borough Hall.

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Parks & Recreation—Kathleen Rick

The football league paid \$2100 for last year's use of the field; the baseball league has paid \$1000 for the use of the field in 2012;

Progress & Development—Sharon Wolf

Covered in Manager's report.

Streets & Property—Joseph Dynesko

No report.

Finance—Charles Persch

Budget looks good;

Police—Charles Persch

Will be talking with the VA about the Adopt A Vet Program to address problems with the police; the audit for the contracted areas is not yet completed;

Fire—Melinda Keen

No report.

Library Board—Melinda Keen

Moving forward with various fund raisers;

PUBLIC COMMENTS:

The following citizens were present and spoke on the following subjects:

<u>Name</u>	<u>Subject</u>
Jack Norton of E. 1 st Avenue	Police contracts
Steve Mellinger of Rosemont Avenue	Working together with Council
Cindy Manning of Maple Street	Taxes and police services
Leslie Denson of West Street	Potholes on Gay Street
Leslie Ely of West Street	Police services

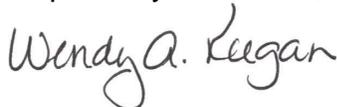
COUNCIL COMMENTS:

- Melinda Keen is concerned about contracting out police services - hope the numbers come back positive;
- Mark Agen congratulated the Octorara Basketball Team.

ADJOURNMENT:

With there being no further business at 8:35 pm the meeting was adjourned.

Respectfully submitted,



Wendy A. Keegan
Borough Secretary