

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**September 19, 2011 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Melinda Keen.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Melinda Keen, Mark Agen, Joseph Dynesko, Kathleen Rick, Charles Persch and Sharon Wolf. Also present were Borough Manager James Thomas, Secretary Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes. Council Member Willard Marsh and Mayor John P. Hagan, II were absent.

**APPROVAL OF AGENDA:** A motion to approve the agenda was made by Charles Persch and seconded by Kathleen Rick. All in favor.

**APPROVAL OF MINUTES:**

After a request to correct a typographical error, a motion to approve the minutes of the August 15, 2011 Regular Council Meeting was made by Sharon Wolf and seconded by Joseph Dynesko. All in favor.

**TREASURER’S REPORT—Wendy A. Keegan**

A complete copy of the August, 2011 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Sharon Wolf and seconded by Kathleen Rick. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

None

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall. Chief Sheller commended the manager and Fire Company for their cooperation during the recent storms.

Fire Chief’s Report. . . . . Richard Klingler  
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

Emergency Management Coordinator. . . . . Richard Irwin  
No report.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

- A motion to adopt Resolution No. 2011-05 – A Resolution of the Borough of Parkesburg, Chester County, Pennsylvania, Eliminating Police Officer's Contribution to the "Police Pension Plan" as Adopted by Borough Ordinance No. 429 was made by Sharon Wolf and seconded by Mark Agen. All in favor.
- A motion to adopt Resolution No. 2011-06 – A Resolution of the Council of the Borough of Parkesburg, Chester County, Pennsylvania, Approving a Contract with Kandi Sheller, Elected Constable Serving the Borough of Parkesburg, Authorizing Her (and Her Deputy) to Serve Warrants in Code Enforcement Matters for the Borough Pursuant to Terms in the Contract Substantially in the Form Attached Hereto as Exhibit "A" was made by Charles Persch and seconded by Mark Agen. All in favor.
- A motion to accept resignation of Richard Irwin as Emergency Management Coordinator was made by Mark Agen and seconded by Joseph Dynesko. All in favor. The Borough is now accepting letters of interest for the position.

**DEPARTMENT REPORTS:**

**Engineer's Report—Phillip Brath**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

Thanked everyone for their cooperation during the recent storms; the property at 441 W. 1<sup>st</sup> Avenue has been determined unfit for habitation and the building should be secured; a motion to approve expending funds to have the building secured was made by Charles Persch and seconded by Kathleen Rick. All in favor.

**Public Works Report—Melinda Keen**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Mayor's Report—John P. Hagan, II**

No report.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—Robert Hosier**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Official's Report is on file in the Borough Hall

**PABA—Eric Jameson**

No report

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation—Kathleen Rick**

No report.

**Progress & Development—Sharon Wolf**

Train station charettes were held - waiting for information

**Streets & Property—Melinda Keen**

New trash bills have gone out

**Finance—Charles Persch**

Working on 2012 budget - possibility of removing per capita/occupancy tax and impose an EMS tax

**Police & Fire—Charles Persch**

Working with the fire company consolidation steering committee

**Library—Melinda Keen**

On summer recess.

**PUBLIC COMMENTS:**

None

**COUNCIL COMMENTS:**

None

**ADJOURNMENT:**

With there being no further business, at 7:45 pm the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy A. Keegan".

Wendy A. Keegan  
Borough Secretary