

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**August 15, 2011 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Melinda Keen.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Melinda Keen, Willard Marsh, Mark Agen, Joseph Dynesko, Kathleen Rick, Charles Persch and Sharon Wolf. Also present were Borough Manager James Thomas, Secretary Wendy A. Keegan and Police Chief Brian Sheller. Mayor John P. Hagan, II was absent.

**APPROVAL OF AGENDA:** A motion to approve the agenda was made by Charles Persch and seconded by Sharon Wolf. All in favor.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the July 18, 2011 Regular Council Meeting was made by Sharon Wolf and seconded by Mark Agen. All in favor.

**TREASURER’S REPORT**—Wendy A. Keegan

A complete copy of the June, 2011 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Charles Persch and seconded by Willard Marsh. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

None

**PUBLIC SAFETY REPORTS:**

Police Chief’s Report. . . . . Brian Sheller  
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. . . . . Richard Klingler  
A complete copy of the Fire Chief’s Report is on file in the Borough Hall.

Emergency Management Coordinator. . . . . Richard Irwin  
No report.

**UNFINISHED BUSINESS:**

- Chester County SPCA - A motion to enter into an agreement with the Chester County SPCA was made by Melinda Keen and seconded by Kathleen Rick. All in favor.

**NEW BUSINESS:**

None

**DEPARTMENT REPORTS:**

**Engineer's Report—Phillip Brath**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

Series of charettes are scheduled to discuss the train station improvements - August 23<sup>rd</sup>, 24<sup>th</sup> & 25<sup>th</sup>; requests for 60 day extension of the review period for BD Rich and the Parkesburg Fire Company land development plans - a motion to approve the 60 day extension was made by Melinda Keen and seconded by Kathleen Rick. All in favor; meeting with a representative of Heritage Group to discuss commercial possibilities; final curb revisions are completed in the State Street Bridge project - no construction date is scheduled; striping was completed on Main Street; street sweeping will be scheduled; the monitoring well on the Borough Hall property has been closed and the county has been satisfied.

**Public Works Report—Melinda Keen**

A complete copy of the Public Works Report is on file in the Borough Hall.

**Mayor's Report—John P. Hagan, II**

No report.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—Robert Hosier**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Official's Report is on file in the Borough Hall

**PABA—Eric Jameson**

No report

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation—Kathleen Rick**

No report.

**Progress & Development—Sharon Wolf**

Met with Brad Sinrod to discuss ideas for the commercial district on Main Street.

**Streets & Property—Melinda Keen**

No report.

**Finance—Charles Persch**

Working on 2012 budget - requested wish lists.

**Police & Fire—Charles Persch**

A motion to continue with the fire company consolidation steering committee was made by Charles Persch and seconded by Willard Marsh. All in favor; a check to the fire company for 25% of their annual donation will be requested.

**Library—Melinda Keen**

On summer recess.

**PUBLIC COMMENTS:**

None

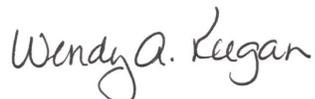
**COUNCIL COMMENTS:**

- An executive session to discuss personnel matters will be held directly after this council meeting.

**ADJOURNMENT:**

With there being no further business, at 7:50 pm the meeting was adjourned.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary