

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
July 18, 2011 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Melinda Keen.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Melinda Keen, Willard Marsh, Mark Agen, Joseph Dynesko, Kathleen Rick and Sharon Wolf. Also present were Borough Manager James Thomas, Secretary Wendy A. Keegan and Police Chief Brian Sheller. Council Member Charles Persch and Mayor John P. Hagan, II were absent.

PUBLIC HEARING

- Solicitor John Carnes conducted the public hearing regarding Ordinance No. 493 - Parkesburg Zoning Ordinance of 2011
- Public comments were requested. None given.
- At 7:15 p.m. the public hearing was closed and the regular meeting commenced.

APPROVAL OF AGENDA: A motion to approve the agenda was made by Mark Agen and seconded by Joseph Dynesko. All in favor.

APPROVAL OF MINUTES:

A motion to approve the minutes of the June 20, 2011 Regular Council Meeting was made by Sharon Wolf and seconded by Kathleen Rick. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A motion to approve the Treasurer’s Report was made by Willard Marsh and seconded by Mark Agen. All in favor. A complete copy of the June, 2011 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve the bills submitted was made by Kathleen Rick and seconded by Mark Agen. All in favor.

PUBLIC COMMENTS (Agenda Items):

None

PUBLIC SAFETY REPORTS:

Police Chief’s Report. Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief's Report Richard Klingler
No report.

Emergency Management Coordinator Richard Irwin
No report.

PLANNING COMMISSION/SUBDIVISION:

- Heritage Group – Crystal Springs – Tony Maras requested input from Council regarding a change to the development of the Crystal Springs property. Due to the economy, housing demand has changed and more people are seeking to rent rather than own property. The proposal is to build an upscale yet affordable 270 to 280 unit apartment complex which includes a pool, tennis courts and clubhouse. The Borough would still receive the “peninsula” to be used for walking trails. The units will not be low income or subsidized. A motion to approve moving forward with the application for development of apartments by Heritage and opening an appropriate escrow account to cover Borough review fees which include the Borough Solicitor and Engineer was made by Melinda Keen and seconded by Mark Agen. All in favor.

UNFINISHED BUSINESS:

- Chester County SPCA - Discussion regarding contract with the Chester County SPCA. Mr. Carnes will check on whether the Borough can charge residents who take strays to the SPCA.

NEW BUSINESS:

- A motion to enact Ordinance 492 – An Ordinance Amending Ordinance No. 477 "The Parkesburg Rental Space Ordinance" to Establish a Two (2) Year Permit, Provide for a "Pass/Fail" Inspection Process; Identify and Provide Remedies for "Disruptive Conduct"; Require That All Rental Agreements Be Consistent with the Ordinance; Require a Local Owner or Agent to Be Identified in Any Lease and Provide New Definitions Consistent with Such Changes was made by Kathleen Rick and seconded by Mark Agen. Melinda Keen abstained from voting due to a conflict in interest*. All in favor.
- A motion to enact Ordinance 493 – An Ordinance Adopting the Borough of Parkesburg Zoning Ordinance of 2011 was made by Sharon Wolf and seconded by Joseph Dynesko. All in favor

- A motion to adopt Resolution No. 2011-03— A Resolution Establishing Fees for Registrations and Inspections Pursuant to the Parkesburg Borough Rental Space Ordinance was made by Mark Agen and seconded by Kathleen Rick. Melinda Keen abstained from voting due to a conflict in interest*. All in favor
- Motion to adopt Resolution No. 2011-04—A Resolution Establishing the Transition for Registrations and Inspections Pursuant to the Parkesburg Borough Rental Space Ordinance No. 492 was made by Kathleen Rick and seconded by Sharon Wolf. Melinda Keen abstained from voting due to a conflict in interest*. All in favor

*A letter dated July 18, 2011, signed by Melinda Keen recusing herself from voting on the rental ordinance and resolutions is attached to these minutes.

DEPARTMENT REPORTS:

Engineer's Report—Phillip Brath

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Manager's Report—L. James Thomas

Setting up charrette for train station improvements; State Street handicapped curb plans are completed; working with AMTRAK on the West Bridge Street Project.

Public Works Report—Melinda Keen

A complete copy of the Public Works Report is on file in the Borough Hall.

Mayor's Report—John P. Hagan, II

No report.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Robert Hosier

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall

Building Code Official's Report—John Coldiron

A complete copy of the Building Code Official's Report is on file in the Borough Hall

PABA—Eric Jameson

No report

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

COMMITTEE REPORTS:

Parks & Recreation—Kathleen Rick

Lions Club Farmers Market will be held on August 20th in the Grand Sport Auto parking lot - \$15 per table; the eagle scout sign project will begin - looking for donations.

Progress & Development—Sharon Wolf

No report.

Streets & Property—Melinda Keen

Looking into street paving

Finance—Charles Persch

No report.

Police & Fire—Charles Persch

No report.

Library—Melinda Keen

On summer recess

PUBLIC COMMENTS:

None

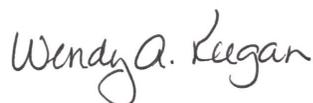
COUNCIL COMMENTS:

None

ADJOURNMENT:

With there being no further business, at 8:30 pm the meeting was adjourned.

Respectfully submitted,



Wendy A. Keegan
Borough Secretary