

PARKESBURG BOROUGH COUNCIL
Minutes of the Regular Meeting
June 20, 2011 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Melinda Keen.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Melinda Keen, Charles Persch, Willard Marsh, Mark Agen, Joseph Dynesko, Kathleen Rick and Sharon Wolf. Also present were Mayor John P. Hagan, II, Borough Manager James Thomas, Secretary Wendy A. Keegan and Police Corporal Alan Manning.

APPROVAL OF AGENDA: A motion to approve the agenda was made by Sharon Wolf and seconded by Mark Agen. All in favor.

APPROVAL OF MINUTES:

After a minor change to include the absence of Council Member Kathleen Rick from the May 16th meeting, a motion to approve the minutes of the May 16, 2011 Regular Council Meeting was made by Charles Persch and seconded by Joseph Dynesko. All in favor.

TREASURER’S REPORT—Wendy A. Keegan

A complete copy of the May, 2011 Treasurer’s Report is on file in the Borough Hall.

APPROVAL OF BILLS: A motion to approve the bills submitted was made by Charles Persch and seconded by Kathleen Rick. All in favor.

PUBLIC COMMENTS (Agenda Items):

None

PUBLIC SAFETY REPORTS:

Police Chief’s Report. Brian Sheller
A complete copy of the Police Chief’s Report is on file in the Borough Hall.

Fire Chief’s Report. Richard Klingler
No report.

Emergency Management Coordinator. Richard Irwin
Working on the emergency plan and hazardous highway plan.

PLANNING COMMISSION/SUBDIVISION:

- Parkesburg Fire Company - Bob Flinchbaugh of Regester Associates was present to request waivers of following sections of the Subdivision and Land Development Ordinance: Sections: 303.A; 303.C.1.jj; 303.C.1.kk; 303.C.1.rr; 303.C.2.d; 303.C.3.b; 305.A; 403.A; 425; and 427. A motion to grant the waivers requested, as recommended by the Borough Planning Commission and the Zoning Officer, was made by Willard Marsh and seconded by Charles Persch. All in favor.

- Bell's Delites – a motion to grant a waiver of Section 245 of the Subdivision and Land Development Ordinance was made by Melinda Keen and seconded by Charles Persch. All in favor

DEPARTMENT REPORTS:

Engineer's Report—Phillip Brath

A complete copy of the Engineer's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Manager's Report—L. James Thomas

ADA sidewalk designs for State Street have been approved; the borough engineer and solicitor will be meeting with landowners regarding West Bridge Street bridge during the week of July 11th; the monitoring well on the Borough Hall property will be decommissioned; received an extra \$1561.00 from PennDOT for winter services contract; MS4 Report has been completed and filed with DEP; Lion's Club Circus will be held on July 14th in Minch Park.

Public Works Report—Melinda Keen

A complete copy of the Public Works Report is on file in the Borough Hall.

Mayor's Report—John P. Hagan, II

A complete copy of the Mayor's Report is on file in the Borough Hall.

Zoning Officer's Report—ARRO Consulting

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

Code Enforcement Officer's Report—Robert Hosier

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall

Building Code Official's Report—John Coldiron

A complete copy of the Building Code Official's Report is on file in the Borough Hall

PABA—Eric Jameson

No report

Solicitor's Report—John S. Carnes, Jr.

A complete copy of the Solicitor's Report is on file in the Borough Hall.

UNFINISHED BUSINESS:

- Zoning Ordinance – a motion to advertise Ordinance No. 493 - Parkesburg Borough Zoning Ordinance of 2011 was made by Mark Agen and seconded by Charles Persch. All in favor.

- Chester County SPCA – the matter was tabled until the July, 2011 meeting

NEW BUSINESS:

- Rental Space Ordinance – this matter was tabled until the July, 2011 meeting
- Delinquent Debt Collection Agency – a motion to authorize the Borough Secretary to gather information regarding Creditech
- Berkheimer Trash Billing Software – a motion to enter into an agreement with Berkheimer Outsourcing to utilize their billing software and mailing services was made by Sharon Wolf and seconded by Mark Agen. All in favor.

COMMITTEE REPORTS:

Parks & Recreation—Kathleen Rick

There have been several acts of vandalism in Minch Park - Chief Sheller will be meeting with security companies regarding cameras and looking into grants to pay for same; Eagle Scout set up benches at the Borough Hall and in Minch Park.

Progress & Development—Sharon Wolf

PennDOT/Amtrak will be making improvements to the train station - any persons interested in serving on a committee please contact Borough Manager; PennDOT sponsored a train trip to see the improvements to Elizabethtown Train Station - asked that a letter of thanks be sent to PennDOT and Elizabethtown Council.

Streets & Property—Melinda Keen

No report.

Finance—Charles Persch

Would like to move \$42,000 from the police budget under vehicle leases to use for paving; the money from the construction loan was moved into a separate account.

Police & Fire—Charles Persch

The Fire Company Fair is scheduled for June 28th through July 1st

Library—Melinda Keen

The golf outing was held today - the attendance was down.

PUBLIC COMMENTS:

- Barbara Taliaferro of N. Culvert Street asked if a special drop off area could be added at the train station

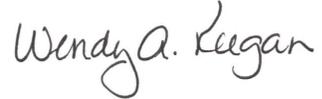
COUNCIL COMMENTS:

None

ADJOURNMENT:

With there being no further business, at 8:50 pm the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy A. Keegan".

Wendy A. Keegan
Borough Secretary