

**PARKESBURG BOROUGH COUNCIL**  
**Minutes of the Regular Meeting**  
**April 18, 2011 – 7:00 p.m.**

The meeting was called to order at 7:00 p.m. by President Melinda Keen.

The Pledge of Allegiance to the Flag by all present.

Council members present were: Melinda Keen, Charles Persch, Willard Marsh, Mark Agen, Joseph Dynesko, Kathleen Rick and Sharon Wolf. Also present were Mayor John P. Hagan, II, Borough Manager James Thomas, Secretary Wendy A. Keegan, Police Chief Brian Sheller and Solicitor John Carnes.

**APPROVAL OF AGENDA:** After adding a welcome to a new business, a motion to approve the agenda was made by Charles Persch and seconded by Sharon Wolf. All in favor.

**APPROVAL OF MINUTES:**

A motion to approve the minutes of the March 21, 2011 Regular Council Meeting was made by Sharon Wolf and seconded by Mark Agen. All in favor.

**TREASURER’S REPORT**—Wendy A. Keegan

A complete copy of the February, 2011 Treasurer’s Report is on file in the Borough Hall.

**APPROVAL OF BILLS:** A motion to approve the bills submitted was made by Charles Persch and seconded by Kathleen Rick. All in favor.

**PUBLIC COMMENTS (Agenda Items):**

None

**UNFINISHED BUSINESS:**

- A Motion to accept the Labor Agreement between the Borough of Parkesburg and the Parkesburg Borough Police Association for the Years 2011 through 2013 was made by Charles Persch and seconded by Mark Agen. A roll call vote was as follows:

Melinda Keen	Yes
Kathleen Rick	Yes
Charles Persch	Yes
Willard Marsh	Yes
Mark Agen	Yes
Sharon Wolf	Yes
Joseph Dynesko	Yes

The motion passed unanimously.

**NEW BUSINESS:**

- A motion to enact Ordinance No. 491 - An Ordinance of Parkesburg Borough, Chester County Pennsylvania Adopting the Master Plan and Trust Currently Administered by the Pennsylvania State Association of Boroughs Master Retirement Trust, Effective as of January 1, 2011, was made by Charles Persch and seconded by Sharon Wolf. All in favor.

**PRESENTATION:**

- Council Member Kathleen Rick commended Eagle Scout Nick Canzoneri for his beautification project in Minch Park. Ms. Rick presented photographs of Mr. Canzoneri's work.

**PLANNING COMMISSION:**

- Bell's Delights - Land Development Plan - Bob Flinchbaugh, of Register Associates, presented plans for land development at Bell's Delights on S. Church Street. Mr. Flinchbaugh requested several waivers from the Subdivision and Land Development Ordinance as outlined in his letter of March 31, 2011. He also requested waivers of Zoning Ordinance as outlined in letter of April 18, 2011. Council will review and discuss it at the next committee meeting.
- A motion to appoint Charles Vail of W. 6<sup>th</sup> Avenue to the Planning Commission was made by Charles Persch and seconded by Willard Marsh. All in favor
- Parkesburg Point - Land Development Plan - Dwayne Walton, Director of the Parkesburg Point Youth Center, presented Council with plans for purchasing property on Main Street to build a new youth center.
- Jodi Mincer, owner of Nu Creationz Childcare Learning Center which recently opened at 418 W. First Avenue, introduced herself and spoke about her child care center.

**DEPARTMENT REPORTS:**

**Police Chief's Report—Chief Brian Sheller**

A complete copy of the Police Chief's report is on file in the Borough Hall.

**Fire Chief's Report—Richard Klingler**

A complete copy of the Fire Chief's report is on file in the Borough Hall.

**Engineer's Report—Phillip Brath**

A complete copy of the Engineer's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Manager's Report—L. James Thomas**

W. Bridge Street bridge project is moving forward; curbs and sidewalks are being reviewed by PennDOT for the State Street Bridge project; talking with PennDOT regarding substantial improvements to the train station; the water line at Minch Park has been repaired; work on the stormwater problem along Chestnut Hill Drive and W. 8<sup>th</sup> Avenue will begin; the generator at the Government Services Center is now active.

**Public Works Report—Melinda Keen**

No report.

**Mayor's Report—John P. Hagan, II**

A complete copy of the Mayor's Report is on file in the Borough Hall.

**Zoning Officer's Report—ARRO Consulting**

A complete copy of the Zoning Officer's Report is on file in the Borough Hall.

**Code Enforcement Officer's Report—Robert Hosier**

A complete copy of the Code Enforcement Officer's Report is on file in the Borough Hall

**Building Code Official's Report—John Coldiron**

A complete copy of the Building Code Official's Report is on file in the Borough Hall

**PABA—Eric Jameson**

No report

**Solicitor's Report—John S. Carnes, Jr.**

A complete copy of the Solicitor's Report is on file in the Borough Hall.

**COMMITTEE REPORTS:**

**Parks & Recreation—Kathleen Rick**

The yard sale and the start of community market will be held on April 30<sup>th</sup>; baseball at Mich Park as begun; the Memorial Day parade will be held on May 22<sup>nd</sup>; the Lion's Club Circus will be held in Minch Park on June 16<sup>th</sup> - shows will be at 5 & 7 pm.

**Progress & Development—Sharon Wolf**

Work is completed on the zoning ordinance update and a public hearing will be held 6:30 pm before the June Council Meeting;

**Streets & Property—Melinda Keen**

The Streets Department has purchased a tamper and will now repair potholes

**Finance—Charles Persch**

The budget is in good shape

**Police & Fire—Charles Persch**

Police contract is signed; the Fire Company Consolidation Committee will be meeting on April 19<sup>th</sup>

**Library—Melinda Keen**

No report

**Emergency Management Coordinator—Richard Irwin**

Will be attending a Rail Car Incident Response Training in Harrisburg

**PUBLIC COMMENTS:**

- Kenneth Knickerbocker of Main Street concurred with the Mayor's message

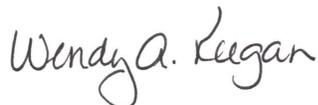
**COUNCIL COMMENTS:**

None

**ADJOURNMENT:**

With there being no further business, at 9:15 pm the meeting was adjourned.

Respectfully submitted,



Wendy A. Keegan  
Borough Secretary